



WEST LONG BRANCH PUBLIC SCHOOL DISTRICT

Betty McElmon Elementary ♦ 20 Parker Road ♦ West Long Branch, NJ 07764
Phone: (732) 222-5900 ♦ Fax: (732) 483-0845

September 12, 2018

Dear Parent(s)/Guardian(s),

I am pleased to inform you that Betty McElmon Elementary will be 1:1 with Chromebooks in Second through Fourth Grades. In order to ensure proper care of these devices, we have posted the District Technology Policy Handbook on the school's website. To view this document, visit the school's website at <http://www.wlbschools.com/bme/site/default.asp>.

Please read the technology handbook carefully and share it with your child. It contains important information about proper care of Chromebooks. If you do not have access to a computer, contact the BME main office at (732) 222-5900 Extension 1251 to request a copy. **Please complete the student Technology Policy Handbook signature sheet below and return it to your child's homeroom teacher by Friday, September 21, 2018.**

If you have any questions, please feel free to speak to your child's teacher or me. Thank you very much for your continuing support of the West Long Branch School District.

Sincerely yours,

James J. Erhardt
Principal

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To be signed by parent/guardian/student & return by Friday, September 21, 2018.

We have read the West Long Branch District **Technology Policy Handbook** and agree to abide by all rules set within.

Parent/Guardian_____

Student_____ Grade/Teacher_____

Date_____