

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION

Regular Public Meeting Minutes – 7:00 p.m.

WLB Borough Hall, 965 Broadway, WLB, New Jersey

Tuesday, August 24, 2021

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mrs. Skellinger called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

The Pledge of Allegiance was led by Mrs. Skellinger

The Following Members of the Board of Education were Present

Mrs. Cavanaugh	Mrs. Gassman	Mr. Kramer
Mr. Pringle	Mrs. Scullion	Mrs. Skellinger
Mrs. Sisk	Mrs. Tabakman-Plancher	Mr. Waters (left meeting at 8:45 p.m.)

Also on Attendance:

Christina Egan,	Superintendent
Corey Lowell,	Business Administrator
Viola Lordi, Esq.,	Board Attorney
Tracy Armstrong, Esq.,	Wilentz, Goldman & Spitzer

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATION:

- School Reopening Plan - Fall 2021

PUBLIC COMMENTS:

Members of the public spoke about the School Reopening Plan and asked questions which were answered by Mrs. Egan.

APPROVAL OF MINUTES

July 27, 2021 Regular Public Meeting

Motion offered by Mrs. Tabakman-Plancher and seconded by Mrs. Scullion was approved by a roll call vote of 9/0.

BUILDING AND GROUNDS RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the FAS Gym by the WLB Sports Association for Mid-Monmouth West Long Branch youth boys and girls travel basketball games and practices from September 1, 2021 through December 31, 2021 for the following days and times:

Mondays-Fridays 5:00 p.m. to 9:00 p.m.

2. Move to approve, upon the recommendation of the Superintendent, use of the Media Center by WLB Foundation for Education, for monthly meetings from 7:00 p.m. to 10:00 p.m. for the following dates:

September 20, 2021	February 28, 2021
October 18, 2021	March 21, 2022
November 15, 2021	April 11, 2022
December 20, 2021	May 16, 2022
January 24, 2022	

3. Move to approve, upon the recommendation of the Superintendent, use of the FAS/BME Cafeteria, playground and gym by the Community YMCA, for a before and after school program during the 2021-2022 school year, from September 8, 2021 through June 22, 2022 from 7:00 a.m. to 8:30 a.m. and from 2:15 p.m. to 6:00 p.m. (Certificate of Insurance on File).

4. Move to approve, upon the recommendation of the Superintendent, use of the District Cafeteria by the WLB PTA, for a meeting on September 14, 2021 from 6:30 p.m. to 8:00 p.m.

Motion 1 offered by Mrs. Tabakman-Plancher and seconded by Mr. Pringle was approved by a roll call vote of 8/0/1 with Mr. Pringle abstaining.

Motions 2-4 offered by Mrs. Tabakman-Plancher and seconded by Mr. Pringle were approved by a roll call vote of 9/0.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-19

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, for Child Study Team Services LLC, an approved NJDOE agency, to continue to provide Child Study Team services as needed effective September 1, 2021 until December 31, 2021 not to exceed \$28,000.
2. Move to approve, upon the recommendation of the Superintendent, the placement of student SID #2103962448, as per the IEP to attend a Special Class program at Wall Township Schools effective September 2, 2021 to June 17, 2022 at \$36,000 plus additional charges for O.T. services at \$2,733 and speech services at \$4,100. Transportation will be provided at parental expense.
3. Move to approve, upon the recommendation of the Superintendent, for student SID#65617681 to attend Shore Kids Pediatrics Therapies, Oceanport, as per the IEP at \$85.00 per session, not to exceed \$6,500 from September 1, 2021 through June 30, 2022.
4. Move to approve, upon the recommendation of the Superintendent, for the following employees to attend 504 meetings over the summer, at the rate of \$48.00 per hour for one (1) hour each (Account #11-130-100-101-01-050):

Erica Dalia Kelly Shine Denise Yonezuka

5. Move to approve, upon the recommendation of the Superintendent, the School Safety Team for the 2021-2022 school year, as required by the New Jersey Statute as follows:

Anti-Bullying Coordinator	James Erhardt, BME Principal
Anti-Bullying Coordinator	Allyson Winter, FAS Principal
Anti-Bullying Specialist	Melissa Siino-Murphy
School Counselor	Lauren McKenna
BME Teacher Representative	Maria Whitehead
FAS Teacher Representative	James Straley
District Parent Representative	Jennifer Coppola

6. Move to approve the following WLB District Goals for 2021-2022:

Student Academic Success:

The West Long Branch School District will support the diverse needs of all students by providing a variety of programs, supports and training to promote high levels of engagement and learning, and to identify and address potential learning gaps and accelerate learning for all students.

Social-Emotional / Mental Health:

The West Long Branch School District will strengthen and refine our systems of support for identifying and addressing the mental health and social-emotional needs of our school community.

Strategic Planning:

In collaboration with the school community, the West Long Branch School District will embark upon and complete a strategic planning process to assess and identify district, school, community, and student needs and to develop a multi-year plan resulting in increased student outcomes.

7. Move to approve, upon the recommendation of the Superintendent, approval of the following new or revised curriculum documents for the 2021-22 school year:

Course	Length of Course
Art grade K	Quarter 2.5
Health grade 2	Quarter 2.5
Music grades K-8	Quarter 2.5
Science K-4	Semester
Science 5-8	Full Year
DLM ELA 7-8	Full Year
DLM Math 7-8	Full Year

8. Move to approve, upon the recommendation of the Superintendent, all curriculum guides for the 2021-22 school year.
9. Move to approve, upon the recommendation of the Superintendent, all textbooks and supplemental books and materials for the 2021-22 school year.
10. Move to approve, upon the recommendation of the Superintendent, the Code of Conduct for the 2021-22 school year.

Regular Public Meeting Minutes August 24, 2021

11. Move to approve, upon the recommendation of the Superintendent, the Title I School Parent Involvement Policies and School-Parent/Guardian Compact for the 2021-22 school year.
12. Move to approve, upon the recommendation of the Superintendent, the Standardized Testing Schedule for the 2021-22 school year.
13. Move to approve upon the recommendation of the Superintendent, the 2021-22 Regional Professional Development Plan.
14. Move to approve upon the recommendation of the Superintendent, West Long Branch School District's membership in the Regional Professional Development Academy for the 2021-22 school year at the annual membership rate of \$710 (Account #20-270-200-500-00-050).
15. Move to approve upon the recommendation of the Superintendent, the following staff members to prepare professional development for delivery on September 1, 2021 and September 2, 2021 staff inservice days at the contractual rate of \$48 per hour for 2.5 hours.

Name	Workshop
Philip Zaza	Social and Emotional Wellness
Melissa Murphy	Social and Emotional Wellness

16. Move to approve upon the recommendation of the Superintendent, following staff members to attend 4 hours of professional development for ELA on August 18, 2021 at the approved contractual rate of \$48 per hour.

Christina Hess	Tracy Girona
Colleen Rutz	Gregory Judd
Erica Dalia	Kathleen Beyers
Meghan Turner	Louis Castagno
Samantha Seward	Ashley Oliveira
Stacy Williams	Karen Sandoz

17. Move to approve upon the recommendation of the Superintendent, the following professional development consultants to provide in-district professional development in the 2021-2022 school year:

Contracted Service Provider	Professional Development	Funding Source	Amount not to Exceed
Learning to Thrive	Mindful Practices	ESEA Title II, CRRSA, ARP	\$7,500
Teachers College	Literacy	ESEA Title II, ARP	\$12,000
Patty Coulthurst	Teaching Best Practices	ESEA Title II, CRRSA, ARP	\$6,000
Link-It	Educational Data	ESEA Title II, CRRSA, ARP	\$3,000
Stronge and Associates	Evaluation Training	11-000-223-320-01-050 11-000-223-320-01-080	\$733.34
Kiker Learning	Technology Training	ESEA Title II, CRRSA, ARP	\$7,500
Monmouth University Professional Learning Academies	Central Jersey Consortium for Excellence in Education	ESEA Title II, CRRSA, ARP	\$2,250

18. Move to approve upon the recommendation of the Superintendent, the following mentorships for the 2021-22 school year:

Name	Mentor
Blasco, Angela	Heslin, Megan
Bongiorni, Juliana	LoPresti, Alyssa
Cahill, Clare	Ricker, Megan
Gola, Alexis	Robbins, Lanai
Oliveira, Ashley	Scott, Shannon
Ladin, Rebecca	Smith, Stacie
Sanchez, Mary	Faccone, Alexandra

19. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop listed below with associated program costs for the employee(s) referenced below:

Date(s)	Name	Workshop	Location	All Costs of Program
September 15, 2021 February 3, 2022 March 30, 2022	Christina Egan	NJASA Human Resource Professionals PD Series	Virtual & Trenton, NJ	\$450.00 (workshop) (acct #11-000-230-580-00)

Motion offered by Mrs. Tabakman-Plancher and seconded by Mrs. Scullion was approved by a roll call vote of 9/0.

FINANCE RESOLUTIONS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for July 2021 and August 2021 be approved and

Void Check (July #9590)	\$ 175.60
Bills & Claims Fund 10 (Aug)	\$376,633.13
Bills & Claims Fund 40 (Aug)	\$ 47,946.02

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - June 30, 2021
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - June 2021 (attached)
- Monthly Budgetary Line Item Status Certification:

Regular Public Meeting Minutes August 24, 2021

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of June 30, 2021, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. Move to approve, that the Board of Education accept the School Security Grant, in association with the Securing our Children’s Future Bond Act, in the amount of \$29,054 for the 2021-2022 school year.
4. Move to approve, upon the recommendation of the Superintendent, the amount of Non-Public funds for 2021-2022 under the following program(s):

<u>School</u>	<u>Non-Public Textbook Aid</u>	<u>Non-Public Nursing Service Aid</u>	<u>Non-Public Security Aid</u>	<u>Non-Public Technology Aid</u>
Bet Yaakov of the Jersey Shore	\$8,403.00	\$15,680.00	\$32,550.00	\$5,880.00
Saint Jerome School	\$11,464.00	\$21,392.00	\$33,425.00	\$8,022.00
District Total	\$19,867.00	\$37,072.00	\$65,975.00	\$13,902.00

5. Move to approve an Addendum to an Agreement between the West Long Branch Public School District (hereinafter referred to as “LEA” for Local Education Agency) and ESS Northeast, LLC (the “Company”) for the services of Substitute Teachers and Staff.
6. Move to approve a contract with the New Jersey School Boards Association to facilitate a collaborative Strategic Planning process with the West Long Branch School District, at a rate not to exceed \$4,000.

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 9/0.

PERSONNEL RESOLUTIONS 1-16

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the resignation of Alexandra Salvati, BME Third Grade Teacher, effective October 7, 2021, or sooner, with regrets.
2. Move to accept, upon the recommendation of the Superintendent, the resignation of Ann O’Kelly-Rindt, Instructional Aide, effective July 29, 2021, with regrets.
3. Move to accept, upon the recommendation of the Superintendent, the resignation of Josephine Santiago, Personal Aide, effective August 11, 2021, with regrets.
4. Move to accept, upon the recommendation of the Superintendent, the resignation of Leigh Nissley, BME Third Grade Special Education Teacher, effective October 18, 2021, or sooner, with regrets.
5. Move to approve, upon the recommendation of the Superintendent, the employment of Lauren McKenna, as a School Counselor, from September 1, 2021, through June 30, 2022 at the salary of \$56,745, MA, Step B, (to be funded through ESSER II), pending review of Criminal History and other applicable documents. Ms. McKenna possesses a Standard NJ Certificate as a School Counselor.
6. Move to approve, upon the recommendation of the Superintendent, the employment of Linda Steel as a BME Part Time Personal Aide as per the IEP, from September 1, 2021 through June 22, 2022 at the salary of \$11,970, no health benefits, pending review of Criminal History and other applicable documents.
7. Move to approve, upon the recommendation of the Superintendent, the employment of Mary Sanchez, as a BME Third Grade Teacher, from September 1, 2021, through June 30, 2022 at the salary of \$56,745, MA Step B, pending review of Criminal History and other applicable documents. Ms. Sanchez possesses a Certificate of Eligibility with Advanced Standing for Elementary School Teacher in Grades K-6.
8. Move to approve, upon the recommendation of the Superintendent, the employment of Rebecca Ladin as a BME Kindergarten Special Education Teacher, from September 1, 2021, through June 30, 2022 at the salary of \$52,245, BA Step B, pending review of Criminal History and other applicable documents. Ms. Ladin possesses a Certificate of Eligibility with Advanced Standing for Elementary School Teacher in Grades K-6 and Teacher of Students with Disabilities.
9. Move to approve, upon the recommendation of the Superintendent, the employment of Theresa Johnson as a FAS Part Time Instructional Aide, from September 1, 2021 through June 22, 2022 at the salary of \$13,700, no health benefits, pending review of Criminal History and other applicable documents.

Regular Public Meeting Minutes August 24, 2021

10. Move to appoint, upon the recommendation of the Superintendent, Dr. Frank Alfano as Interim Principal of Frank Antonides School (“FAS”) commencing on August 30, 2021 and expiring on such date as the Principal of FAS returns from leave as approved previously by the Board of Education, on or around October 14, 2021, at a per diem rate of \$500 per day.
11. Move to accept, upon the recommendation of the Superintendent, the resignation of Julyana Pessoa, as a FAS Shared Part Time Personal Aide, effective August 19, 2021.
12. Move to approve, upon the recommendation of the Superintendent, the employment of Julyana Pessoa, as a BME Full Time Shared Personal Aide as per the IEP, from September 1, 2021 through June 22, 2022 at the salary of \$20,000, single health benefits, pending review of Criminal History and other applicable documents.
13. Move to approve, upon the recommendation of the Superintendent, the employment of the following employees for Co-Curricular Activity Compensation for the 2021-2022 school year:

Boys’ Soccer	Christine Baniowski/ Paul Christopher III	\$3434 (split stipend)
--------------	--	---------------------------

14. Move to approve, upon the recommendation of the Superintendent, the employment of Marilyn Marino as a Substitute Lunch Monitor for the 2021-2022 school year with a rate of pay of \$29.25 per diem, pending review of Criminal History and other applicable documents.
15. Move to approve, upon the recommendation of the Superintendent, the following lunch monitors at the adjusted rate of pay for extended time as listed below:

<u>Name</u>	<u>Per Diem Amount</u>	<u>Extended Time</u>
Patricia Caraballo	\$50.00	10:45 a.m. - 1:45 p.m.
Rose Ciaglia	\$50.00	10:45 a.m. - 1:45 p.m.
Frances Cosentino	\$50.00	10:45 a.m. - 1:45 p.m.
Odessa Dangler	\$50.00	10:45 a.m. - 1:45 p.m.
Sherry DeSantis	\$50.00	10:45 a.m. - 1:45 p.m.
Kim Hindman	\$50.00	10:45 a.m. - 1:45 p.m.
Catherine Soya	\$50.00	10:45 a.m. - 1:45 p.m.

16. Move to approve, upon the recommendation of the Superintendent, the employment of the following employee for Co-Curricular Activity Compensation for the 2021-2022 school year:

Makers Club	Angela Blasco	\$1705
-------------	---------------	--------

Motions 1-9 & 11-16 offered by Mr. Pringle and seconded by Mrs. Cavanaugh were approved by a roll call vote of 8/0/1 with Mr. Waters abstaining.

Motion 10 by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

POLICY RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to **abolish**, upon the recommendation of the Superintendent, the below policy:

Policy

6173.1 Remote Learning

2. Move to approve, upon the recommendation of the Superintendent, the job description for the following:

- District Information Technology Coordinator
- District Technology Assistant

3. BE IT RESOLVED, that the West Long Branch Board of Education give the Superintendent authority to hire essential personnel, retroactively, until September 28, 2021.

4. Move to approve, upon the recommendation of the Superintendent, the WLB 2021-2022 Athletic Teams Guide.

Motion offered by Mr. Kramer and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 9/0.

SUPERINTENDENT'S MONTHLY REPORT 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of July 2021:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 14th 10:10-10:12 AM	1. 14th 10:10-10:12 AM
	2. 15th 10:03-10:05 AM	2. 15th 10:03-10:05 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SCHOOL SECURITY DRILL	2. SCHOOL SECURITY DRILL

Motion offered by Mr. Pringle and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 9/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA **Mary Gassman**

- The NJSBA Workshop in October is a virtual workshop.

Foundation **Meaghan Cavanaugh**

- Foundation is installing a little free library outside FAS.

PTA **Christine Skellinger**

- No report

Borough of West Long Branch Liaison **Mary Gassman**

- No report

Business Administrator/Board Secretary **Corey Lowell**

- No report

Superintendent Comments **Christina Egan**

- No report

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Personnel and to receive attorney advice regarding personnel matters.**

Mr. Waters left the meeting at 8:45 p.m.

MOTION TO OPEN EXECUTIVE SESSION

Motion offered by Mr. Kramer and seconded by Mrs. Scullion was approved by a voice vote of 8/0 at 8:45 p.m.

PERSONNEL RESOLUTION 10

Motion offered by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a roll call vote of 8/0.

MOTION TO ADJOURN EXECUTIVE SESSION

Motion offered by Mrs. Cavanaugh and seconded by Mr. Pringle was approved by a voice vote of 8/0 at 9:50 p.m.

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a voice vote of 8/0 at 9:51 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary