

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes– Media Center 7:00 p.m.
Tuesday, January 28, 2020

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mr. Waters called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the following students:

Jackson Chewning and Madison Skellinger

The Following Members of the Board of Education were Present

Mrs. Cavanaugh	Mrs. Gassman	Mr. Kramer
Mr. Pringle	Mr. Riley	Mrs. Scullion
Mrs. Skellinger	Mr. Waters	

Also on Attendance:

Thomas G. Farrell,	Superintendent
Corey Lowell,	School Business Administrator/Board Secretary

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- November Students of the Month Presentation

BME:

Pre-K – Esther Goncalves
Kindergarten – Ava Edwards
1st Grade – Luna Rant
2nd Grade – Angelo Timpani
3rd Grade – Aiden Babooram
4th Grade – Alexandra O’Connell

FAS:

5th Grade – Luke Tucci
6th Grade – Mariana Silverio
7th Grade – Mary Catherine Creighton
8th Grade – Salah Ismail

- December Students of the Month Presentation

BME:

Pre-K – Jillian O’Horo
Kindergarten – Noah D’Alessio
1st Grade – Mia Hess
2nd Grade – Nathan Skellinger
3rd Grade – Elle Tucci
4th Grade – Luke Cistaro

FAS:

5th Grade – Chloe Smilios
6th Grade – Haylee Townsend
7th Grade – Tyler Silveira
8th Grade – Valerie Hayes

- 2018-2019 Audit Presentation - Nicholas Cannone (Cannone & Co.)

STUDENT REPRESENTATIVE COMMENTS:

Miss Mia Costa - None

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

January 7, 2020 Re-Organization Meeting

Motion offered by Mrs. Cavanaugh and seconded by Mr. Kramer was approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

BUILDING AND GROUNDS RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various Resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch District Baseball/Softball Fields by the Shore Regional Little League for practices and games from March 16, 2020 through July 10, 2020 from 5:00 p.m. to 8:00 p.m. on Mondays - Fridays and 9:00 a.m. to 5:00 p.m. on Saturdays. (Certificate of Insurance on File).
2. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School's Media Center by the WLB PTA, for the Spring Scholastic Book Fair, February 20, 2020 through February 28, 2020 from 8:00 a.m. to 3:00 p.m. and additional times for the following dates:

February 20th 2:30 p.m. – 4:30 p.m. Set-Up
February 26th 5:30 p.m. – 7:00 p.m.

3. Move to retroactively approve, upon the recommendation of the Superintendent, use of the Betty McElmon Gym by the WLB Sports Association for a kindergarten basketball clinic from January 18, 2020 through March 31, 2020 and use of the district cafeteria for parents for the following day and time: (Certificate of Insurance on File).

Saturdays 9:00 a.m. to 12:00 p.m.

Motion offered by Mr. Riley and seconded by Mrs. Cavanaugh was approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

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Date	Name	Workshop	Location	All Costs of Program
February 20, & 21, 2020	Megan Conrad	NJ Music Educators Association Conference	Atlantic City, NJ	\$ 170.00 (workshop) \$ 27.72 (travel) \$ 197.72 (total) (account #20-270-200-500-00-080)
February 26, 2020	Andrew Gulya	Effectively Dealing with Disruptive Students	Long Branch, NJ	\$ 279.00 (workshop) \$ 6.23 (travel) \$ 285.23 (total) (account #20-270-200-500-00-080)

3. Move to approve, upon the recommendation of the Superintendent, the following Monmouth University students to participate in a Junior Field Experience program commencing from January 2020 to May 2020 semester as noted below:

Student Name	Placement	Cooperating Teacher
Emily Adamo	1 st Grade	Lanai Robbins
Halle Maciag	K-6 classroom where social studies is taught	Maureen Petersen
Danielle Paquette	2 nd Grade	Maureen Beck
Jianna Walters	3 rd Grade	Alexandra Faccione

4. Move to approve, upon the recommendation of the Superintendent, for the following staff to conduct a Kindergarten registration program February 27, 2020, from 6:00 p.m. to 8:00 p.m. in the Media Center at the rate of \$48.00 per hour for two (2) hours each: (acct. #11-110-100-101-01-080):

Dana Aschettino Sandi Gardner
Pat Falco

5. Move to approve, upon the recommendation of the Superintendent, the regional professional development contract with Pearson in order to support middle school mathematics program implementation at a cost of \$1,267 (cost reflects the West Long Branch School District's portion – acct#20-270-200-300-00-050).
6. Move to retroactively approve, upon the recommendation of the Superintendent, that transfer student SID #795919360 attend Children’s Center, Neptune, NJ as per the IEP effective January 8, 2020 to June 30, 2020 at the rate of \$32,387.68. Transportation will be provided by the parent at their expense.

Motions 1-2, & 4-6 offered by Mr. Kramer and seconded by Mrs. Skellinger were approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

Motion 3 offered by Mr. Kramer and seconded by Mrs. Skellinger was approved by a roll call vote of 6/0/2 with Mr. Pringle and Mr. Riley abstaining

FINANCE RESOLUTIONS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for October 2019, November 2019, December 2019, and January 2020 be approved and

Bills & Claims Fund 10 & DCRP (Oct)	\$ 821.28
Bills & Claims Fund 10 (Oct)	\$ 1,772.69
Bills & Claims DCRP (Nov)	\$ 966.80
Bills & Claims Fund 10 (Nov)	\$ 2,301.04
Bills & Claims Fund 10 & DCRP (Dec)	\$ 1,058.23
Bills & Claims Fund 10 (Dec)	\$ 1,689.56
Bills & Claims Fund 10 (Jan)	\$453,481.25
Bills & Claims Fund 20 (Jan)	\$ 33,720.61
Bills & Claims Fund 30 (Jan)	\$ 69,483.82
Bills & Claims Fund 40 (Jan)	\$108,935.63

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED**, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - November 30, 2019
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

November (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of November 30, 2019, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

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1. Move to approve, upon the recommendation of the Superintendent, the following Substitute Lunch Monitors for the 2019-2020 school year at a per diem rate of \$22.95 as follows (pending review of Criminal History and other applicable documents):

Theresa Johnson

Marilyn Marino

2. Move to approve, upon the recommendation of the Superintendent, the salary adjustment for Amanda Mazzella, from BA +30 Step D (\$53,505) to MA Step D (\$55,820), effective February 1, 2020 as per contract.
3. Move to amend the Board’s resolution dated October 29, 2019 regarding the leave of absence of Leigh Nissley, BME Teacher. Ms. Nissley’s leave of absence shall be for the period from November 11, 2019 through May 4, 2020, in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Ms. Nissley shall utilize accumulated unused sick leave days from November 11, 2019 through December 20, 2019. The remainder of Ms. Nissley’s leave shall be unpaid. Ms. Nissley’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

Motion offered by Mrs. Cavanaugh and seconded by Mr. Riley was approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

SUPERINTENDENT’S MONTHLY REPORTS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of December 2019:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	34
Kindergarten	61
1	65
2	65
3	41
4	62
BETTY MCELMON ELEMENTARY TOTAL	328
5	52
6	64
7	71
8	70
FRANK ANTONIDES SCHOOL TOTAL	257
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	592

2. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of December 2019:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 5th 1:16 PM – 1:20 PM	1. 5th 1:16 PM – 1:20 PM
	2. 12th 10:19 AM – 10:21 AM	2. 12th 10:19 AM – 10:21 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. LOCK DOWN DRILL	2. LOCK DOWN DRILL

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of December 2019:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	4909	275	94.40%
Frank Antonides School	3849	188	95.12%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of December 2019:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	444	63.5	85.6	40	94.7
FAS	495	47	90.5	15	93.5

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Reports for the month of December 2019:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	0	0	0
Frank Antonides School	1	0	1
TOTALS	1	0	1

Motion offered by Mr. Kramer and seconded by Mr. Riley was approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA _____

Foundation

Meaghan Cavanaugh

- Board will meet about grants soon.

PTA

Christine Skellinger

- Sweetheart dance is coming up in February.

Borough of West Long Branch Liaison

Mary Gassman

- None

Business Administrator/Board Secretary

Corey Lowell

- An update was given regarding roofs and sidewalks and plans for repair/replacement.

Superintendent Comments

Thomas Farrell

- Commended the business office had no audit findings.
- Spoke about his Educational Doctorate (Ed. D.)

PUBLIC COMMENTS:

None

EXECUTIVE SESSION

WHEREAS, the West Long Branch Board of Education (the “Board”) is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. (“Act”); and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Board to discuss in a session not open to the public, certain matters relating to the items authorized by N.J.S.A. 10:4-12b and designated below:

- Matters related to anticipated contract negotiations with the Shore Regional High School District Board of Education with respect to shared services agreements involving a shared superintendent of schools (possible Amendment), business services, special services, guidance, curriculum, transportation, and other such agreements to which the Board may become a party prior to the Board’s next reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the West Long Branch Board of Education as follows:

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1. The Board assembled in public session on January 28, 2020 and determined that an Executive Session closed to the public should be held for the discussion of matters relating to the specific item designated above.

2. Since the discussions are to be conducted in closed session as permitted by the Open Meetings Act, and are to involve the Board's receipt of attorney advice which is covered by the attorney-client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed to the public. When and as required by law, the Board will cause the minutes of the closed session to be reviewed and will disclose information regarding the Board's discussion in closed session provided that the basis for conducting the closed session no longer exists.

Mr. Farrell and Ms. Lowell left at 7:34 p.m.

MOTION TO OPEN EXECUTIVE SESSION

Motion offered by Mrs. Cavanaugh and seconded by Mr. Kramer was approved by a voice vote of 8/0 at 7:34 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION

Motion offered by Mr. Kramer and seconded by Mr. Riley was approved by a voice vote of 8/0 at 9:10 p.m.

MOTION TO ADJOURN

Motion offered by Mrs. Cavanaugh and seconded by Mr. Kramer was approved by a voice vote of 8/0 at 9:11 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary