

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION

Reorganization Meeting – 5:00 p.m.

Betty McElmon Elementary School Gymnasium

Tuesday, January 3, 2023

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

This meeting was called to order at ____ p.m. by Corey Lowell, Business Administrator/Board Secretary.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

RESULTS OF ELECTION

Oath of Office

Corey Lowell, Business Administrator/Board Secretary, will read the election results, and will give the Oath of Office to the following newly elected Board Member (noted with asterisk):

Candidates/Three - (3) Year Term	TOTAL VOTES
*Michael Falgares	1,327
Rachel Tabakman-Plancher	1,015
Christine Skellinger	1,078
Miscellaneous (write-in's)	172

Roll call

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

Also in attendance:

Christina Egan, Ed.D. Superintendent of Schools
 Corey Lowell, School Business Administrator/Board Secretary
 Isabel Machado, Esq. Board Attorney

REORGANIZATION OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominations for Office of President for calendar year 2023

Nominating Motion: _____ nominated by _____ (second not required)
 _____ nominated by _____

Closing of the Nominations:

Board Secretary requests a motion to close nominations.

Offered by: _____ Seconded by: _____
 _____ Y: _____ N: _____ ABST: _____

Election of the President for calendar year 2023

Appoint _____ as President of the West Long Branch School District Board of Education.

ROLL CALL:	Y	N	Abst.		Y	N	Abst.		Y	N	Abst.
Mrs. Cavanaugh				Mr. Falgares				Mrs. Gassman			
Mr. Pringle				Mrs. Scullion				Mrs. Skellinger			
Mrs. Sisk				Mrs. Tabakman-Plancher				Mr. Waters			

Reorganization Meeting January 3, 2023

Y:_____ N:_____ ABST:_____

The Board Secretary presents the gavel to the new Board President.

President opens nominations for Office of Vice President for calendar year 2023

Nominating Motion: _____ nominated by _____ (second not required)
_____ nominated by _____

Closing of the Nominations:

President requests a motion to close nominations.

Offered by: _____ Seconded by: _____

_____ Y:_____ N:_____ ABST:_____

Election of the Vice President for calendar year 2023

Appoint _____ as Vice President of the West Long Branch School District Board of Education.

<u>ROLL CALL:</u>	<u>Y</u>	<u>N</u>	<u>Abst.</u>		<u>Y</u>	<u>N</u>	<u>Abst.</u>		<u>Y</u>	<u>N</u>	<u>Abst.</u>
Mrs. Cavanaugh				Mr. Falgares				Mrs. Gassman			
Mr. Pringle				Mrs. Scullion				Mrs. Skellinger			
Mrs. Sisk				Mrs. Tabakman-Plancher				Mr. Waters			

Y:_____ N:_____ ABST:_____

PRESENTATION:

- Recognition of Mr. Brian Kramer
-Dr. Christina Egan, Superintendent of Schools

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda or non-agenda items, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF ORGANIZATION CHART

BE IT RESOLVED, that the District's Organization Chart be approved as per the attached.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

CODE OF ETHICS TRAINING

ADOPTION OF CODE OF ETHICS

BE IT RESOLVED, that the New Jersey School Boards Association Code of Ethics shall be considered the Official Code of Ethics for the West Long Branch Board of Education.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children, regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans, only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the school, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the school for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff, the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.

10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

RESOLUTION: APPROVING SCHEDULE OF MEETING DATES FOR THE 2023 CALENDAR YEAR

BE IT RESOLVED, that the Board of Education of the Borough of West Long Branch approve the attached schedule of meeting dates for the 2023 calendar year.

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
Regular Meeting	Tuesday, January 24, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, February 28, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, March 14, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, April 25, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, May 23, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, June 20, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, July 25, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, August 22, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, September 26, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, October 17, 2023	Betty McElmon Elementary Gym
Regular Meeting	Tuesday, November 28, 2023	Betty McElmon Elementary Gym
Re-Organization Meeting (6:00 pm)	Tuesday, January 2, 2024	Betty McElmon Elementary Gym

AND BE IT FURTHER RESOLVED, that the Notice of Public Meeting is adopted as follows:

Section 1 The Regular Monthly Public Meetings at which formal action will be taken are to be held as per the schedule of meetings at 7:00 p.m. All meetings will take place in the Betty McElmon School Gymnasium. The detailed meeting schedule will be attached to the minutes of this meeting.

Section 2 The annual notice for the Borough of West Long Branch Board of Education Meetings will be published in the Asbury Park Press, the Link, and will be filed with the Municipal Clerk of the Borough of West Long Branch, and the County Superintendent’s Office.

Section 3 The President of the Board will announce and have placed in the minutes of each meeting, a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.

Section 4 Only emergency meetings may be held, if required, without complying with the notice requirements of the law.

Section 5 The Borough of West Long Branch Board of Education will hold closed meetings only to discuss those matters, which are specifically exempt from the law.

Primarily, these closed portions of the meetings will involve personnel matters and material, which would constitute an unwarranted invasion of an individual's privacy.

Only the twelve types of materials listed in the law will be discussed or acted upon in private.

Section 6 Before going into closed session, the Board will adopt a resolution indicating the general nature of the subject to be discussed at the closed session and if and when that discussion can be disclosed to the public.

Section 7 Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes will be available for public inspection except items, which are specifically exempt from disclosure by law.

Section 8 Active participation will be allowed at all monthly public meetings of the Board.

Section 9 This resolution shall take effect immediately.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

RESOLUTION: DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the following newspapers shall be designated as Official Newspapers to be used for Board of Education advertisements and notices:

Official Newspaper

Asbury Park Press
The Link

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

PARLIAMENTARY PROCEDURES

BE IT RESOLVED, that the Board of Education adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the Parliamentarian for the 2023 calendar year.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

ADOPTION OF POLICIES AND BYLAWS

BE IT RESOLVED, that the Board of Education approve all of the Official Board of Education Bylaws and Policies as per the detailed policies currently found in the West Long Branch Board of Education Official Policy Manuals, which, are on file and available for public review and inspection in the Administration Offices at the Frank Antonides School, 135 Locust Avenue, West Long Branch, New Jersey, 07764 (On file in the office of the Board Secretary).

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

ADOPTION OF CURRICULUM AND TEXTBOOKS

BE IT RESOLVED, that the curricula and textbooks previously adopted by the Board of Education, as well as all revisions thereto, be adopted as posted on the District website.

CURRICULA

- Pre-K-8 Art
- Pre-K-8 Guidance
- Pre-K-8 Music
- Pre-K-8 Physical Education/Health
- Pre-K-8 Spanish
- K-8 English Language Arts
- K-8 Mathematics

Reorganization Meeting January 3, 2023

- K-8 Science
- K-8 Social Studies
- K-4 Library/Media
- K-8 Amistad and Holocaust
- K-8 Dance and Theater
- K-8 English Language Learner
- K-8 Financial Literacy
- K-8 Gifted and Talented
- K-8 Technology/Electives
- 5-8 Family and Consumer Science

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

DESIGNATION OF OFFICIAL DEPOSITORIES AND SIGNEES

BE IT RESOLVED, that the Board of Education of the Borough of West Long Branch designates the following Institution as Depositories of District Funds for the 2023 calendar year:

Investors Bank (which has been acquired by Citizens Bank; transition during 2023)

BE IT FURTHER RESOLVED, that the Board approve the following list of signers for accounts held by the West Long Branch Board of Education at Investors Bank.

WARRANT ACCOUNT _____, Board of Education President
 Corey Lowell, School Business Administrator
 Christina Egan, Superintendent of Schools

PAYROLL ACCOUNT George Stone, Treasurer of School Monies
 _____, Board of Education President
 Corey Lowell, School Business Administrator

PAYROLL AGENCY ACCOUNT George Stone, Treasurer of School Monies
 Corey Lowell, School Business Administrator
 Christina Egan, Superintendent of Schools

UNEMPLOYMENT TRUST ACCOUNT _____, Board of Education President
 Corey Lowell, School Business Administrator
 Christina Egan, Superintendent of Schools

CAFETERIA ACCOUNT _____, Board of Education President
 Corey Lowell, School Business Administrator
 Christina Egan, Superintendent of Schools

Reorganization Meeting January 3, 2023

PETER WEINMAN _____, Board of Education President
SCHOLARSHIP ACCOUNT Corey Lowell, School Business Administrator
Christina Egan, Superintendent of Schools

CAPITAL RESERVE _____, Board of Education President
ACCOUNT Corey Lowell, School Business Administrator
Christina Egan, Superintendent of Schools

MAINTENANCE RESERVE _____, Board of Education President
ACCOUNT Corey Lowell, School Business Administrator
Christina Egan, Superintendent of Schools

EMERGENCY RESERVE _____, Board of Education President
ACCOUNT Corey Lowell, School Business Administrator
Christina Egan, Superintendent of Schools

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

ISSUANCE OF HAND CHECKS

BE IT RESOLVED, that the Board authorize the Business Administrator to issue hand checks to be ratified at the next Board of Education meeting.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

APPROVE CHART OF ACCOUNTS

BE IT RESOLVED, that the Board authorize the Uniform Chart of Accounts for New Jersey Public Schools for the 2022-2023 edition.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

PURCHASING AGENT/BID THRESHOLD

WHEREAS, pursuant to N.J.S.A. 18A:18A-3, the West Long Branch Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed \$44,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9; and

WHEREAS, Corey Lowell, Business Administrator, is the Board's Purchasing Agent and is a QPA pursuant to N.J.S.A. 40A:11-3 and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3, the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract:

- (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or
- (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED, by the West Long Branch Board of Education pursuant to the aforesaid statutes as follows:

- (1) the bid threshold for the Board is hereby established at \$44,000.
- (2) Corey Lowell is duly authorized to award contracts that amount in the aggregate, to less than \$6,600 (which is fifteen percent (15%) of the bid threshold of \$44,000) without advertisement for bids and without solicitation of competitive quotations; and
- (3) Corey Lowell is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
 - (a) amount, in the aggregate, to less than \$44,000, but to greater than \$6,600; or
 - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees), subject to the Board having previously budgeted for the expenditure or otherwise approved the expenditure.
- (4) Corey Lowell is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$44,000 without prior approval of the

Board, subject to the Board’s having previously budgeted for the expenditure or otherwise approved the expenditure. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED, that this resolution supersedes all prior resolutions on these subjects.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

STATE CONTRACT PROCUREMENT

Resolution authorizing the Procurement of Goods and Services through State Agency for the calendar year 2023.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The West Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, The West Long Branch Board of Education desires to authorize its purchasing agent for the calendar year 2023 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE BE IT RESOLVED, that the West Long Branch Board of Education does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized for any purchase in excess of \$44,000, subject to the Board’s having previously budgeted for the expenditure or otherwise approved the expenditure.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPOINTMENT OF CUSTODIAN OF RECORDS AND PUBLIC ACCESS TO RECORDS

WHEREAS, P.L. 2001, c404 (C.47:1A-7, known as the Public Access Law, amends and supplements P.L. 1963, c73, c73.P.L 1995, c23 and P.L. 1998, c17 regarding access to government records and,

WHEREAS, the law designates that a person be designated as the custodial of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger.

BE IT FURTHER RESOLVED, that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the West Long Branch Board of Education approves the Records Request form for the use of any person, who requests access to government records.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPOINTMENT OF SCHOOL BOARD ATTORNEY

WHEREAS, a Legal Services Agreement between the West Long Branch Board of Education, 135 Locust Avenue, West Long Branch, NJ 07764 and the Machado Law Group, 1 Cleveland Place, Springfield, NJ 07081.

It is hereby agreed that the West Long Branch Board of Education (hereinafter referred to as the “Board”) does employ Machado Law Group (hereinafter referred to as the “Attorney”) as Board Attorney effective January 2, 2023 through June 30, 2023.

1. The Attorney shall perform the duties of Board Attorney in accordance with the Laws of the State of New Jersey and the policies, practices, rules, regulations and directives established by the Board.
2. The Attorney shall be paid at the rate of \$170.00 per hour for all administrative hearings, court proceedings, litigation, all research, preparation and consultation with Board representatives, interviewing witnesses, legal opinions, and other miscellaneous services. Paralegals shall be paid at a rate of \$85.00 per hour. We will submit a bill to you every month.

- 3. The Board shall pay reasonable expenses in connection with Board related matters. Examples of such expenses include but are not limited to, experts’ fees, filing fees, certified mailings, etc. Expenses will be separately stated on the bill.
- 4. We will retain your legal files from a period of 7 years after we close files on matters. At the end of the expiration of the 7 year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.
- 5. The Law Firm is registered with the Affirmative Action Office, Department of Treasury, Trenton.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPOINTMENT OF SPECIAL LEGAL COUNSEL

This Agreement is made by and between the West Long Branch Board of Education, with administrative offices located at 135 Locust Avenue, West Long Branch, New Jersey 07764 (“Board”) and Wilentz, Goldman & Spitzer P.A., with principal offices located at 90 Woodbridge Center Drive, Suite 900, Woodbridge, NJ 07095 (sometimes “Firm”).

WHEREAS, the Board has a continuing need for legal counsel to serve as Special Legal Counsel for the Board in a pending personnel matter; and

WHEREAS, the Board believes that a contract for professional legal services with the law firm of Wilentz, Goldman & Spitzer P.A., which has substantial experience in representing boards of education in employment and school law matters and has represented the Board in the aforementioned matter to date, is in the best interest of the school community of the West Long Branch School District.

IT IS THEREFORE AGREED that the Board and the Firm, for good and valuable consideration, mutually covenant and agree to the following:

- 1. **TERM.** The term of this Agreement shall commence in January 2023 and expire at the close of the business day and on the last day of June, 2023.
- 2. **DUTIES.** The Firm does hereby agree to provide professional legal services in the capacity of Special Legal Counsel in the above-identified matter as required in conformance with the laws of the State of New Jersey.

3. COMPENSATION. The Board shall pay the Firm an hourly rate of \$175.00 for professional services for shareholders and of counsel attorneys, \$165.00 for associates and counsel and \$95.00 for paralegals. The Board also shall reimburse the Firm for costs such as computer research, UPS Overnight, messenger, photocopy, and the like.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPOINTMENT OF SCHOOL PHYSICIAN

BE IT RESOLVED, that Dr. Richard Reutter is appointed as Medical Examiner/School Physician, from January 3, 2023 through June 30, 2023 at a cost of \$2,000.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPOINTMENT OF 504 COMPLIANCE OFFICERS

BE IT RESOLVED, that the Board approve the appointment of James J. Erhardt as the BME 504 District Compliance Officer and Allyson Winter as the FAS 504 District Compliance Officer for the 2022-2023 school year and through the next Board Organization Meeting.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

OTHER COMPLIANCE OFFICERS

BE IT RESOLVED, that the Board approve Corey Lowell as the Public Agency Contracts Compliance Officer effective January 3, 2023 through the next Board Organization Meeting.

BE IT RESOLVED, that the Board approve Jason Volkens, Aramark, as the Integrated Pest Management Coordinator effective January 3, 2023 through the next Board Organization Meeting.

BE IT RESOLVED, that the Board approve Corey Lowell, as the Right to Know Officer effective January 3, 2023 through the next Board Organization Meeting.

Reorganization Meeting January 3, 2023

BE IT RESOLVED, that the Board approve Corey Lowell, as the Asbestos Management Officer effective January 3, 2023 through the next Board Organization Meeting.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

TAX SHELTER ANNUITY COMPANIES/BROKERS

BE IT RESOLVED, that the Board hereby designates the following deferred compensation plan providers with respect to the Internal Revenue Code Section 403 (b) Plan for employees:

Lincoln Investment AXA Equitable Valic AIG Retirement Services

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

APPROVAL OF MINUTES

November 22, 2022	Regular Public Meeting
November 22, 2022	Executive Session

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mr. Falgares _____	Mrs. Gassman _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-8

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, class trip(s)/academic event(s) as per attached Appendix A.

Reorganization Meeting January 3, 2023

2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Date(s)	Name	Workshop	Location	All Costs of Program
January 25-27, 2023	Scott Marvel	Techspo Conference	Atlantic City	\$515.00 (workshop) \$239.44 (accomodations) \$147.50 (meals) <u>\$ 73.34</u> (mileage & tolls) \$975.28 (TOTAL) (account #11-000-252-500-00)
February 10, 2023	Kristine McNicholas	Powerful, Practical Strategies for Reaching Underperforming Students	Virtual	\$279.00 (workshop) <u>\$ 0.00</u> (mileage & tolls) \$279.00 (TOTAL) (account #20-270-200-500-050)
February 15, 2023	Monika Cagliostro	101 Best Strategies for Teaching Social Studies	Virtual	\$279.00 (workshop) <u>\$ 0.00</u> (mileage & tolls) \$279.00 (TOTAL) (account #20-270-200-500-050)

3. Move to approve, upon the recommendation of the Superintendent, to implement the LEADS program, sponsored by the West Long Branch Police Department, to fourth graders from January 2023 to June 2023.
4. Move to approve, upon the recommendation of the Superintendent, the following Stockton University student to participate in an introductory fieldwork placement program commencing from January 2023 to May 2023 as noted below:

<u>Student Name</u>	<u>Placement(s)</u>	<u>Cooperating Teacher(s)</u>
Alexis Perez Lopez	1st Grade 3rd Grade	Lanai Robbins Siobhan Brennan

5. Move to retroactively approve, upon the recommendation of the Superintendent, for LD Educational Services LLC, to provide Learning Disabilities Teacher-Consultant services as needed, effective January 3, 2023 through March 31, 2023, not to exceed \$27,450.
6. Move to approve upon the recommendation of the Superintendent, the following professional development consultant to provide in-district professional development on February 6, 2023:

Contracted Service Provider	Cost	Account #
Inspired Instruction	\$1,200	20-488-200-300-00
Wilson Foundations Launch K training	\$1,495	20-488-200-300-00

7. Move to approve upon the recommendation of the Superintendent, the following Wilson Foundations training/coaching workshops:

Date(s)	Staff	Workshop	Cost	Account #
February 7, 2023	Heather Weiner, Christine Klecan & TBD	Grade 1 - Launch Training (virtual)	\$897	20-488-200-300-00
4 days between February 2023 and June 2023	Grade K-2 Teachers	Coaching Days - 4 days between February 2023 and June 2023	\$12,000	20-488-200-300-00

8. Motion to approve, upon the recommendation of the Superintendent, a contract with Lead U to provide a Frank Antonides School assembly on January 19, 2022 at a cost of \$2,000 funded by ARP ESSER III #20-491-100-300-00.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

FINANCE RESOLUTIONS 1-9

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for November 2022 and December 2022 be approved and

DCRP Fund 10 (Nov)	\$ 1,086.10
Bills & Claims Fund 10 Nov	\$ 5,420.12
Voided Check #10743(Replacement #11318)	\$ 222.04
Voided Check #10793(Replacement #11317)	\$ 1,070.00
Voided Check #11296(Replacement #11319)	\$ 3,861.24
Bills & Claims Fund 10 (Dec)	\$579,163.81
Bills & Claims Fund 20 (Dec)	\$ 38,303.21

Reorganization Meeting January 3, 2023

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:
 - Report of the Board Secretary /Treasurer Dated:
 - November 30, 2022
 - That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - November 2022 (attached)
 - Monthly Budgetary Line Item Status Certification:

The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

3. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the West Long Branch School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

4. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the West Long Branch School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

5. Move to approve, upon the recommendation of the Superintendent, to accept the *ESEA Title IA* 2021-2022 grant carry funds of \$4,067 and apply it to the 100-100 salary budget line and \$311 to the 100-200 FICA/benefits budget line for summer programming.
6. Move to approve, upon the recommendation of the Superintendent, the following *ESEA Title III* immigrant grant:

TRANSFER FROM	TRANSFER TO	AMOUNT	REASON
20-444-100-600	20-444-100-100	\$700.00	After school Title III immigrant support
20-444-200-300	20-244-100-100	\$1,165.00	After school Title III immigrant support
20-444-200-300	20-244-100-200	\$133.00	After school FICA/benefits

7. Move to approve, upon the recommendation of the Superintendent, the following *ESSER II* Grant amendment:

TRANSFER FROM	TRANSFER TO	AMOUNT	REASON
20-484-200-600	20-484-100-100	\$5,249.00	Summer salaries
20-484-200-600	20-484-100-200	\$401.00	Summer FICA/benefits

Reorganization Meeting January 3, 2023

8. Move to approve, upon the recommendation of the Superintendent, revise the amount of the **ESSER II** fund transfer into the 200-100 line that was previously approved at the November BOE meeting from \$8,578 to \$8,594.
9. Move to approve, upon the recommendation of the Superintendent, the following **ARP ESSER III** Grant amendments:

TRANSFER FROM	TRANSFER TO	AMOUNT	REASON
20-487-200-600-00	20-487-100-600-00* (newly created budget line)	\$15,000.00	*Purchase IXL for Science Gr. 5 - 8 *Surplus \$ to be allocated to instructional supplies for 23-24
20-491-100-600-00	20-491-100-300-00	\$5,000.00	*Fund LEAD U assembly for FAS *Surplus \$ to be allocated to future assemblies/programs

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

PERSONNEL RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the employment of the following employees for Co-Curricular Activity Compensation for the 2022-2023 school year (* pending review of Criminal History and other applicable documents):

BME Spring Show - Music	Kyle Lezotte	\$666.66
Boys' Baseball Coach	Dhillon Barbetti*	\$3,349.00

Reorganization Meeting January 3, 2023

2. Move to retroactively extend, upon the recommendation of the Superintendent, a paid leave of absence for employee #8001320 for the period from December 2, 2022 through on or about February 12, 2023, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days.
3. Move to retroactively approve, upon the recommendation of the Superintendent, Robert Cavanaugh, as a volunteer coach for the boys' 2022-2023 basketball team.
4. Move to approve, upon the recommendation of the Superintendent, the following substitute lunch aide(s) for the 2022-2023 school year at a per diem rate of \$29.25 as follows pending review of Criminal History and other applicable documents.

Darlene Oliveras

5. Move to approve, upon the recommendation of the Superintendent, the following staff for the positions listed at the contractual rate of \$48.00 per hour:

<u>STAFF</u>	<u>POSITION</u> (ELA Program Review Committee January 2023 - May 2023)	<u>NOT TO EXCEED</u>	<u>ACCOUNT #</u>
Olivia Colabelli	ELA Program Review Committee (Gr. K-2 representative)	\$480	20-487-100-100-00
Megan Steel	ELA Program Review Committee (Gr. K-2 representative)	\$480	20-487-100-100-00
Siobhan Brennan	ELA Program Review Committee (Gr. 3-4 representative)	\$480	20-487-100-100-00
Christina Hess	ELA Program Review Committee (Gr. 5-6 representative)	\$480	20-487-100-100-00
Karen Sandoz	ELA Program Review Committee (Gr. 7-8 representative)	\$480	20-487-100-100-00
Ellen Wilson	ELA Program Review Committee (Gr. K-4 Sp. Ed representative)	\$480	20-487-100-100-00
Colleen Rutz	ELA Program Review Committee (Gr. 5-8 Sp. Ed representative)	\$480	20-487-100-100-00
Tracy Gironda	ELA Program Review Committee (Gr. K-8 ELL representative)	\$480	20-487-100-100-00
Maureen Beck	ELA Program Review Committee (Gr. K-8 Intervention representative)	\$480	20-487-100-100-00

Reorganization Meeting January 3, 2023

Tracy Gironda	Title III Newcomer After School Support (Two 6 week sessions January - April)	\$1,730	20-444-100-100-01-050
Olivia Colabelli	Title III Newcomer After School Support (Two 6 week sessions January - April)	\$1,730	20-444-100-100-01-050 & 20-231-100-100-01-080
Kelly Shine	Title 1 Family Involvement Nights Dates: TBD	\$480	20-231-100-100-01-050
Shannon Scott	Title 1 Family Involvement Nights Dates: TBD	\$480	20-231-100-100-01-050
Julianna Bongiorno	Title 1 Family Involvement Nights Dates: TBD	\$480	20-231-100-100-01-050
Brittany Balzofiore	Title 1 Family Involvement Nights Dates: TBD	\$480	20-231-100-100-01-050

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

SUPERINTENDENT’S MONTHLY REPORTS 1-7

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of November 2022:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	27
Kindergarten	56
1	66
2	59
3	57
4	64
BETTY MCELMON ELEMENTARY TOTAL	329
5	60

Reorganization Meeting January 3, 2023

6	43
7	68
8	48
FRANK ANTONIDES SCHOOL TOTAL	219
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	555

2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of November 2022:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1.7th 10:15 - 10:20 AM	1. 7th 10:15 - 10:20 AM
	2. 17th 10:10 - 10:15 AM	2. 17th 10:10 - 10:15 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SECURITY DRILL - NON-FIRE EVACUATION	2. SECURITY DRILL - NON-FIRE EVACUATION

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of November 2022:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5898	554	90.61%
Frank Antonides School	3926	373.5	90.49%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of November 2022:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	617	55.5	91.00	18	93.92
FAS	612	52	91.50	18	94.44

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Report(s):

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	1	0	1 (238131_BME_11162022)
Frank Antonides School	1	0	1 (236431_FAS_10192022)
TOTALS	2	0	2

6. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2022-2023 pursuant to N.J.A.C. 6A:32-4.2.

7. Move to approve, upon the recommendation of the Superintendent, the revised West Long Branch Safe Return Plan, dated December 15, 2022.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA **Mary Gassman**

Foundation **Meaghan Cavanaugh**

PTA **Christine Skellinger**

Borough of West Long Branch Liaison **Mary Gassman**

Business Administrator/Board Secretary **Corey Lowell**

Superintendent Comments **Christina Egan**

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Student Matters**

MOTION TO OPEN EXECUTIVE SESSION

Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN EXECUTIVE SESSION

Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN

Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()