

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – 6:30 p.m.
Betty McElmon Elementary School Gymnasium
Tuesday, January 4, 2022

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mrs. Skellinger called the meeting to order at 6:30 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

The Pledge of Allegiance was led by Mrs. Skellinger

The Following Members of the Board of Education were Present:

Mrs. Cavanaugh	Mrs. Gassman	Mr. Pringle
Mrs. Scullion	Mrs. Skellinger	Mrs. Sisk

The Following Members of the Board of Education were Absent:

Mr. Kramer	Mrs. Tabakman-Plancher	Mr. Waters
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Also on Attendance:

Christina Egan,	Superintendent of Schools
Corey Lowell,	School Business Administrator/Board Secretary

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- American Rescue Plan (ARP) Safe Return Plan - 6-Month Update
Mrs. Christina Egan, Superintendent of Schools

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

November 23, 2021 Regular Public Meeting
December 14, 2021 Special Public Meeting

Motion offered by Mrs. Cavanaugh and seconded by Mr. Pringle was approved by a roll call vote of 6/0.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-9

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Date	Name	Workshop	Location	All Costs of Program
January 26 - 28, 2022	Christina Egan	Techspo	Atlantic City, NJ	\$490.00 (workshop) <u>\$194.00 (accommodations)</u> \$684.00 (total) (account #11-000-230-580-00)
January 26, 2022	Scott Marvel	Techspo	Atlantic City, NJ	\$299.00 (workshop) <u>\$ 48.02 (transportation)</u> \$347.02 (total) (account #11-000-252-500-00)
June 1, 2022	Tracy Gironda	NJTESOL Spring Conference	New Brunswick, NJ	\$234.00 (workshop) \$ 35.23 (travel) <u>\$ 59.00 (2 year membership dues)</u> \$328.23 (total) (account #20-244-200-500-00-000)

2. Move to amend, upon the recommendation of the Superintendent, the placement of the following students: ID#8001573, ID#8001886, and ID#8001868 to attend Shore Regional High School to participate in accelerated mathematics courses effective December 13, 2021 to June 20, 2022. Shore Regional High School will provide this opportunity free of charge.

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3. Move to retroactively approve, upon the recommendation of the Superintendent, transportation from Shore Regional High School to Frank Antonides School for students participating in accelerated mathematics courses for the total cost of \$2,496.27.
4. Move to retroactively approve, upon the recommendation of the Superintendent, up to 20 hours of supplemental instruction to be billed by Shore Regional High School to support the transition and mastery of course content for identified students enrolled in accelerated mathematics courses between December 13, 2021 and February 28, 2022. Total amount not to exceed \$1,000.
5. Move to approve, upon the recommendation of the Superintendent, the filing of an amendment for the IDEA FY22 Basic Grant as follows:

IDEA Basic FY 2022	\$222,945.00
Carry Over Funds FY 2021	\$ 12,743.00 (non-public)
Total:	\$235,688.00 FY22 IDEA Basic

6. BE IT RESOLVED that the Board of Education approved the acceptance of the 2021-22 Coronavirus Aid, Relief, and Economic Security Act (CARES) grant additional funding and submission of the application to the New Jersey Department of as follows:

Public Amount	Spending Plan
\$14,897	Public portion to be allocated for salaries, FICA and digital licenses.

7. Move to retroactively approve, upon the recommendation of the Superintendent, Home Instruction for SID #8939350217 from LearnWell Inc. effective December 16, 202, not to exceed 10 hours per week at the rate of \$50.00 per hour as per physician until further notice.
8. Move to approve, upon the recommendation of the Superintendent, the following assembly program:

Date	Vendor	Title	School	Cost
February 4, 2022	A Vision in Motion, LLC	“The Power to Choose: Taking Responsibility for Your Own Actions”	Frank Antonides	\$2,500.00 (account# 20-280-200-300-01-080)

9. Move to amend, upon the recommendation of the Superintendent, the School Safety Team for the 2021-2022 school year, as required by the New Jersey Statute as follows:

BME Teacher Representative	Amanda Mazzella
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Motion offered by Mrs. Gassman and seconded by Mrs. Sisk was approved by a roll call vote of 6/0.

FINANCE RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for November 2021 and December 2021 be approved and

Bills & Claims Fund 10 (Nov)	\$ 1,273.34
DCRP Fund 10 (Nov)	\$ 1,205.79
Bills & Claims Fund 10 (Dec)	\$425,436.81
Bills & Claims Fund 20 (Dec)	\$ 80,582.99
Voided Checks (9946-10015 - wrong ink)	

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:

- October 31, 2021

- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

- October 2021 (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of October 31, 2021, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that

sufficient funds are available to meet the District's financial obligations for the remainder of the year.

3. Move to retroactively approve, upon the recommendation of the Superintendent, a transportation jointure agreement with the Township of Ocean School District for Student ID# 5969246672 attending the Harbor School at a cost of \$17,000.00 from September 8, 2021 through June 22, 2022.

Motions 1-2 offered by Mrs. Gassman and seconded by Mrs. Sisk was approved by a roll call vote of 6/0.

Motion 3 offered by Mrs. Gassman and seconded by Mrs. Sisk was approved by a roll call vote of 5/0/1 with Mr. Pringle abstaining.

PERSONNEL RESOLUTIONS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the retirement of Mrs. Maria Whitehead, BME Physical Education teacher, effective January 30, 2022, with regrets.
2. Move to approve, upon the recommendation of the Superintendent, the following staff as substitute sports monitors at the rate of \$32.00 per event:

Christine Baniowski	Colleen Donohue
Kathleen Beyers	Edwing Gomez
3. Move to accept, upon the recommendation of the Superintendent, the resignation of Mrs. Lorraine Simon, Assistant Business Administrator, effective February 14, 2022, with regrets.
4. Move to retroactively approve, upon the recommendation of the Superintendent, a paid leave of absence for employee #8001406 for the period from December 20, 2021 through, on or about January 5, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days (7). This leave will be counted against the employee's entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.
5. Move to approve, upon the recommendation of the Superintendent, the employment of John Kondreck, as Part-Time District Technology Assistant, from January 5, 2022 through June 30, 2022 at the rate of \$18.00 an hour, no health benefits. Not to exceed 25 hours per week, pending review of Criminal History and other applicable documents.
6. Move to approve, upon the recommendation of the Superintendent, the resignation of Mrs. Tammy Yarbrough, 1-1 Personal Registered Nurse, effective January 24, 2022.

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Sisk was approved by a roll call vote of 6/0.

POLICY RESOLUTION 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve the *amended* 2021-2022 school calendar. (Attachment)

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Scullion was approved by a roll call vote of 6/0.

SUPERINTENDENT’S MONTHLY REPORTS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of November 2021:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	28
Kindergarten	66
1	58
2	59
3	59
4	59
BETTY MCELMON ELEMENTARY TOTAL	329
5	45
6	59
7	49
8	63
FRANK ANTONIDES SCHOOL TOTAL	216
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	552

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2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of November 2021:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 9th 10:00-10:05 AM	1. 9th 10:00-10:05 AM
	2. 16th 9:35-9:41 AM	2. 16th 9:35-9:41 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	1. SECURITY DRILL- LOCK DOWN	2. SECURITY DRILL- LOCK DOWN

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of November 2021:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5925	394.5	93.34%
Frank Antonides School	3901	188.5	95.17%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of November 2021:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	571	48.5	91.51	18	94.66
FAS	630	58	90.79	32.5	94.84

5. Move to approve, upon the recommendation of the Interim Superintendent, the following HIB Reports for the month of December 2021:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	0	0	0
Frank Antonides School	1	1 (225849_FAS_12072021)	0
TOTALS	1	1	0

Motion offered by Mrs. Gassman and seconded by Mr. Pringle was approved by a roll call vote of 6/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Mary Gassman

- **No Report**

Foundation

Meaghan Cavanaugh

- **No Report**

PTA

Christine Skellinger

- **No Report**

Borough of West Long Branch Liaison

Mary Gassman

- **Reorganization Meeting is January 5, 2022**

Business Administrator/Board Secretary

Corey Lowell

- **No Report**

Superintendent Comments

Christina Egan

- **No Report**

MOTION TO ADJOURN

Motion offered by Mrs. Gassman and seconded by Mr. Pringle was approved by a voice vote of 6/0 at 6:58 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary