

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION

Regular Public Meeting – 6:00 p.m.

Betty McElmon Elementary School Gymnasium

Tuesday, July 25, 2023

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by the following:

ROLL CALL

Mrs. Cavanaugh _____

Mr. Falgares _____

Mrs. Gassman _____

Mr. Pringle _____

Mrs. Scullion _____

Mrs. Sisk _____

Mrs. Skellinger _____

Mrs. Tabakman-Plancher _____

Mr. Waters _____

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

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PRESENTATIONS AND REPORTS:

- SSDS (School Safety Data System) Annual Report 2022-2023
 - Dr. Christina Egan
- Monthly Budgetary Line Item Status Certification:

The Board Secretary, Corey Lowell, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Corey Lowell
School Business Admin/Bd. Sec.

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda or non-agenda items, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF MINUTES

June 20, 2023 Regular Public Meeting
June 20, 2023 Executive Session

Offered by: _____ **Seconded by:** _____

ROLL CALL

| | | |
|-----------------------|------------------------------|--------------------|
| Mrs. Cavanaugh _____ | Mr. Falgares _____ | Mrs. Gassman _____ |
| Mr. Pringle _____ | Mrs. Scullion _____ | Mrs. Sisk _____ |
| Mrs. Skellinger _____ | Mrs. Tabakman-Plancher _____ | Mr. Waters _____ |

BUILDING AND GROUNDS RESOLUTION 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the FAS Gymnasium by the WLB Recreation Commission for WLB Men’s Recreation Basketball July 27, 2023 through August 31, 2023 on Tuesdays and Thursdays 8:00 pm to 10:00 pm *except* (Certificate of Insurance on File):
 - The back half of the gym will be closed **July 27, 2023 - August 11, 2023**. No access is permitted on **August 24, 2023 and August 25, 2023**.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Sisk _____
 Mrs. Skellinger _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve upon the recommendation of the Superintendent, to include, as per the IEP for student SID #5969246672 to receive the Extraordinary Service of a personal aide at the Harbor School at the rate of \$35,910.00 from July 5, 2023 through June 14, 2024.
2. Move to approve, upon the recommendation of the Superintendent, the following placement of a Special Education student for ESY and the 2023-2024 school year as per the I.E.P.:

| <u>Private School Placement</u> | <u>\$ Per Student</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Bayshore Jointure Commission, The Shore Center - Tinton Falls, NJ 22 Day ESY Program 1 student SID #1074795610 July 5, 2023 - August 10, 2023 | \$ 8,000 (tuition) <u>\$ 3,500</u> (1:1 aide) \$11,500 (total) |
| Bayshore Jointure Commission, The Shore Center - Tinton Falls, NJ 180 Day Fall Program 1 student SID #1074795610 September 6, 2023 - June 17, 2024 | \$54,000 (tuition) <u>\$44,000</u> (1:1 aide) \$98,000 (total) |

3. Move to approve, upon the recommendation of the Superintendent, the following Monmouth University student to participate in a year long Student Teaching Experience program commencing from September 2023 to May 2024 as noted below:

| <u>Student Name</u> | <u>Placement(s)</u> | <u>Cooperating Teachers(s)</u> |
|----------------------------|------------------------------------------------------------|---------------------------------------|
| Lindsey Allen | 3rd Grade General Education 4th Grade Special Education | Siobhan Brennan Zoie Imberman |

4. Move to approve, upon the recommendation of the Superintendent, that the curricula and textbooks previously adopted by the Board of Education, as well as all revisions thereto, be adopted as posted on the District website for the 2023-2024 school year.

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5. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

| Date | Name | Workshop | Location | All Costs of Program |
|------------------|--------------|-------------------|---------------------|----------------------------------------------------------------------------------------------|
| October 13, 2023 | Megan Ricker | NJAEYC Conference | East Rutherford, NJ | \$165.00 (workshop) \$ 58.47 (travel) \$223.47 (TOTAL) (account #20-488-200-500-00) |

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Sisk _____
 Mrs. Skellinger _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

FINANCE RESOLUTIONS 1-10

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Bills and Claims List for June 2023, and July 2023 be approved and

| | |
|-------------------------------|--------------|
| Bills & Claims Fund 10 (June) | \$179,003.20 |
| Bills & Claims Fund 20 (June) | \$ 42,681.95 |
| Bills & Claims Fund 10 (July) | \$383,381.61 |
| Bills & Claims Fund 20 (July) | \$ 21,042.78 |
| Bills & Claims Fund 40 (July) | \$512,035.63 |

2. BE IT RESOLVED, upon the recommendation of the Superintendent, that the following financial reports be approved:

- Report of the Board Secretary/Treasurer Dated:
 - o May 31, 2023
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - o May 2023 (attached)

3. WHEREAS, upon the recommendation of the Superintendent, the West Long Branch Board of Education has funds set aside in a Maintenance Reserve account; and

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WHEREAS, upon the recommendation of the Superintendent, the West Long Branch Board of Education has determined that unbudgeted, unanticipated funds are needed to support the custodial and maintenance operations in the district;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the district's School Business Administrator is authorized to transfer \$32,900 into the 2023-2024 budget to support custodial and maintenance operations.

4. WHEREAS, upon the recommendation of the Superintendent, the West Long Branch Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, upon the recommendation of the Superintendent, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, upon the recommendation of the Superintendent, the West Long Branch Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$5,957 as of this date; now

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20,000 for the 2023-2024 school year.

5. BE IT RESOLVED, upon the recommendation of the Superintendent, that the West Long Branch Board of Education approve a parental transportation contract with C.C. o/b/o SID #8002206 to the Allenwood Elementary School, Wall Township from September 6, 2023 to June 14, 2024 at a cost of \$1,098 per month.
6. RESOLVED, upon the recommendation of the Superintendent, that the West Long Branch Board of Education acknowledge a tuition-based student under the McKinney-Vento Act from Middletown Board of Education at a rate of \$21,892, prorated from May 24, 2023 to June 21, 2023.
7. RESOLVED, upon the recommendation of the Superintendent, that the West Long Branch Board of Education acknowledge a tuition-based student under the McKinney-Vento Act from Middletown Board of Education at a rate of \$21,095 from September 2023 to June 2024.
8. RESOLVED, upon the recommendation of the Superintendent, that the West Long Branch Board of Education accept a donation from the West Long Branch Foundation for \$10,712.11 to be used towards teacher instructional materials, with gratitude.
9. Move to approve, upon the recommendation of the Superintendent. the Memorandum of Agreement for the Title III consortium with Belmar Public Schools for the 2023-2024 school year.

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- 10. Move to approve, upon the recommendation of the Superintendent, the approval to file FY 2024 Individual with Disabilities Education Act (IDEA) Consolidated Consortium Application with the New Jersey Department of Education as follows:

| | <u>Basic</u> | <u>Nonpublic Share</u> | <u>Preschool</u> |
|------------------|--------------|------------------------|------------------|
| West Long Branch | \$240,966 | \$81,793 | \$13,448 |
| Interlaken | \$ 6,603 | \$ 0 | \$ 534 |
| Allenhurst | \$ 4,685 | \$ 0 | \$ 458 |

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Sisk _____
 Mrs. Skellinger _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

PERSONNEL RESOLUTIONS 1-12

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to amend, upon the recommendation of the Superintendent, for the following employees to conduct a Kindergarten Orientation on August 31, 2023 for students and parents/guardians at the rate of \$48.00* per hour for two (2) hours each (account #11-110-100-101-00-080).
 (*rate subject to the completion of negotiations between the WLBBOE and the WLBEA)

Olivia Colabelli Rebecca Ladin
 Alexis Gola Anastasia Yaccarino
 Juliana Illiano

- 2. Move to amend, upon the recommendation of the Superintendent, the employment of JoAnn Welsh as Part-time Payroll Clerk beginning June 1, 2023 until further action of the Board of Education, at a rate of \$500 per pay period.
- 3. Move to approve, upon the recommendation of the Superintendent, a leave of absence for employee #8001427 for the period from October 25, 2023 through March 27, 2024, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days (35), unused family sick days (2) and unused personal days (3) from October 25, 2023 through January 2, 2024. The employee’s unpaid leave of absence shall begin on January 3, 2024 through March 27, 2024. Returning to work on March 28, 2024. This leave will be counted against the employee’s entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.

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4. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approve the Shared Service Agreement with the Shore Regional Board of Education to provide School Social Worker services at a cost to Shore Regional High School of \$35,000 beginning July 1, 2023 and continuing through June 30, 2024.

5. Move to approve, upon the recommendation of the Superintendent, the following staff member to conduct a 5th Grade Orientation on August 24 at the rate of \$48.00* per hour, not to exceed 3 hours (account #11-190-100-800-00-050).
 (*rate subject to the completion of negotiations between the WLBBOE and the WLBEA)

Joan Maiorella

6. Move to approve, upon the recommendation of the Superintendent, the employment of the following employees for Co-Curricular Activity Compensation for the 2023-2024 school year:
 (*rate subject to the completion of negotiations between the WLBBOE and the WLBEA)

| | | |
|--------------------------------------------------------|------------------------------|------------------------|
| Art Club I Advisor | Christina Andreasi | \$1,704* |
| Art Club II Advisor | Christina Andreasi | \$1,704* |
| Band | Megan Conrad | \$3,412* |
| Books & Beyond | Nicole Curran | \$1,123* |
| Choral Connections | James Straley | \$3,412* |
| BME Performing Arts (Spring Show): \$4,000* (split) | | |
| • Choreographer | Kaitlyn Hackett | \$666.66* |
| • Director | Lanai Robbins | \$666.66* |
| • Music | Kyle Lezotte | \$666.66* |
| • Script Writer | Lanai Robbins | \$666.66* |
| • Secretary | Megan Steel | \$666.66* |
| Computer Club | Megan Heslin | \$1,705* |
| Dramatic Arts Director | Ashely Oilveira | \$2,558* |
| Dramatic Arts Assistant | Jeana Wolfson | \$1,679* |
| Environmental Club Advisor (share \$1,705*) | Joan Maiorella Jodi Siwec | \$852.50* \$852.50* |
| Green Team Coordinator | Alyssa LoPresti | \$2,500* |
| Intramurals | Gregory Judd | \$1,705* |

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| | | |
|-------------------------------------------------|----------------------------------------------|-------------------------------------|
| Makers Club | Angela Blasco | \$1,705* |
| National Junior Society Advisor | Felicia Tvrdik | \$3,412* |
| Newspaper Club Advisor | Christina Hess | \$3,412* |
| Spanish Club Advisor | Kristine McNicholas | \$1,705* |
| S.T.E.M. Club Advisor | James Straley | \$1,705* |
| Student Council 1 | Monika Cagliostro | \$2,507* |
| Student Council 2 | Christina Hess | \$2,507* |
| Student Engagement Advisors (share \$1,705*) | Amy Caruso Colleen Donohue Jodi Siwiec | \$568.33* \$568.33* \$568.33* |
| Yearbook Advisor | James Straley | \$3,412* |
| Yearbook Assistant | Kathleen Beyers | \$1,679* |
| Athletic Monitors | Colleen Donohue Edwing Gomez | \$32.00* per hour |

7. Move to approve, upon the recommendation of the Superintendent, the salary adjustment for Rebecca Ladin, from BA Step C (\$54,255) to MA Step C (\$58,755*), effective September 1, 2023 as per contract.
(*rate subject to the completion of negotiations between the WLBOE and the WLBEA)
8. Move to accept, upon the recommendation of the Superintendent, the resignation of Mrs. Kim Hindman, Lunch monitor, effective September 1, 2023 with regrets.
9. Move to retroactively approve, upon the recommendation of the Superintendent, the salary adjustment with longevity of \$1,000 for Allyson Winter from the “anniversary” date of February 1, 2023. The total salary for the 2023-2024 school year will be \$123,390*.
(*rate subject to the completion of negotiations between the WLBOE and the WLBA)
10. Move to approve, upon the recommendation of the Superintendent, the following staff to attend the professional development training/workshop:
(*rate subject to the completion of negotiations between the WLBOE and the WLBEA)

| STAFF | VENDOR/DATE | NOT TO EXCEED COST | ACCTOUNT # |
|-------------------------|---------------------------------------------------------------------|--------------------|-------------------|
| Christina Hess (FAS) | Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour | \$384 | 20-487-200-100-00 |

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| | | | |
|---------------------|------------------------------------------------------------------|-------|-------------------|
| Keri Byham (BME) | Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour | \$384 | 20-487-200-100-00 |
| Rebecca Ladin (BME) | Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour | \$384 | 20-487-200-100-00 |
| Mary Sanchez (BME) | Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour | \$384 | 20-487-200-100-00 |

11. Move to approve, upon the recommendation of the Superintendent, the following lunch aide(s) for the 2022-2023 school year at a per diem rate of \$40.00 as follows:
(Criminal History and other applicable documents on file).

Jena-Marie Boresen Darlene Oliveras

12. Move to accept, upon the recommendation of the Superintendent, the resignation of Mr. George Stone, Treasurer, effective immediately, with regrets.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Sisk _____
 Mrs. Skellinger _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

POLICY RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for first reading:

Adopt
 2419 School Threat Assessment Team (M) (New)

2. Move to approve, upon the recommendation of the Superintendent, the 2023-2024 Emergency Virtual/Remote Instructional Program Plan.
3. BE IT RESOLVED, upon the recommendation, that the West Long Branch Board of Education give the Superintendent authority to hire essential personnel, retroactively, until August 22, 2023.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mr. Falgares _____ Mrs. Gassman _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Sisk _____
 Mrs. Skellinger _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

SUPERINTENDENT’S MONTHLY REPORTS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of June 2023:

| <i>ENROLLMENT DATA</i> | |
|---------------------------------------|------------|
| Pre-Kindergarten | 27 |
| Kindergarten | 58 |
| 1 | 66 |
| 2 | 58 |
| 3 | 57 |
| 4 | 62 |
| BETTY MCELMON ELEMENTARY TOTAL | 328 |
| 5 | 60 |
| 6 | 45 |
| 7 | 66 |
| 8 | 50 |
| FRANK ANTONIDES SCHOOL TOTAL | 221 |
| OUT OF DISTRICT STUDENTS | 6 |
| DISTRICT ENROLLMENT | 555 |

2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of June 2023:

| School: | Betty McElmon Elementary | Frank Antonides School |
|---------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Date | 1. 5th 8:30 AM – 9:30 AM BUS EVACUATION | 1. 5th 8:30 AM– 9:30 AM BUS EVACUATION |
| | 2. 5th 1:15 PM - 1:30 PM TABLE TOP SECURITY DRILL | 2. 5th 1:15 PM - 1:30 PM TABLE TOP SECURITY DRILL |
| | 3. 9 th 10:05 AM - 10:10 AM SHELTER IN PLACE - CARDIAC RESPONSE SIMULATION | 3. 9 th 10:05 AM - 10:10 AM SHELTER IN PLACE - CARDIAC RESPONSE SIMULATION |
| | 4. 9 th 1:50 PM - 2:00 PM FIRE DRILL | 4. 9 th 1:50 PM - 2:00 PM FIRE DRILL |

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3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of June 2023:

| <u>STUDENT ATTENDANCE</u> | <u># OF DAYS POSSIBLE</u> | <u># OF DAYS ABSENT</u> | <u>PERCENT ATTENDANCE</u> |
|---------------------------|---------------------------|-------------------------|---------------------------|
| Betty McElmon Elementary | 4918 | 275.5 | 94.40% |
| Frank Antonides School | 3313 | 239 | 92.79% |

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of June 2023:

| <u>STAFF ATTENDANCE</u> | <u>TOTAL # OF DAYS</u> | <u># OF DAYS ABSENT</u> | <u>%</u> | <u>LONG TERM LEAVE DAYS ABSENT</u> | <u>MINUS LONG TERM LEAVE %</u> |
|-------------------------|------------------------|-------------------------|----------|------------------------------------|--------------------------------|
| BME | 504 | 41 | 91.86 | 15 | 94.84 |
| FAS | 510 | 59.5 | 88.33 | 12 | 90.68 |

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Report(s):

| | <u>Reported Incidents</u> | <u>Confirmed Incidents</u> | <u>Unconfirmed Incidents</u> |
|---------------------------------|---------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Betty McElmon Elementary | 5 | 1 (249915_BME_06082023) | 4 (248682_BME_05172023) (249716_BME_06052023) (250130_BME_06132023) (250262_BME_06162023) |
| Frank Antonides School | 5 | 3 (249361_FAS_05302023) (249376_FAS_05302023) (249975_FAS_06092023) | 2 (249527_FAS_06012023) (249389_FAS_05302023) |
| TOTALS | 10 | 4 | 6 |

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____
Mr. Pringle _____
Mrs. Skellinger _____

Mr. Falgares _____
Mrs. Scullion _____
Mrs. Tabakman-Plancher _____

Mrs. Gassman _____
Mrs. Sisk _____
Mr. Waters _____

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DISCUSSION ITEMS:

| | |
|-----------------------------------------------|-----------------------------|
| NJSBA Legislative Delegate/ MCSBA | Mary Gassman |
| Foundation | Meaghan Cavanaugh |
| PTA | Christine Skellinger |
| Borough of West Long Branch Liaison | Mary Gassman |
| Business Administrator/Board Secretary | Corey Lowell |
| Superintendent Comments | Christina Egan |

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Student Matters, Personnel and School Security**

MOTION TO OPEN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()