

**RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION**

**Regular Public Meeting – 6:00 p.m.**

**Betty McElmon Elementary School Gymnasium**

**Tuesday, June 20, 2023**

**VISION**

*Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.*

**MISSION**

*Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.*

**CALL TO ORDER**

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

**PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance will be led by the following students:**

*August Larsen and Gigi LoMedico*

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_

Mr. Falgares \_\_\_\_\_

Mrs. Gassman \_\_\_\_\_

Mr. Pringle \_\_\_\_\_

Mrs. Scullion \_\_\_\_\_

Mrs. Sisk \_\_\_\_\_

Mrs. Skellinger \_\_\_\_\_

Mrs. Tabakman-Plancher \_\_\_\_\_

Mr. Waters \_\_\_\_\_

**STATEMENT TO THE PUBLIC**

*Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.*

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**PRESENTATIONS:**

- WLB Foundation for Public Education - 2023-2024 Grant Checks
- **2022-2023 Retirees:**

**Teacher:**

Mrs. Karen Sandoz

**Custodian:**

Mr. Stephen Adubato

**PUBLIC COMMENTS:**

Anyone wishing to address the Board regarding items that are on the agenda or non-agenda items, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

**APPROVAL OF MINUTES**

May 23, 2023            Regular Public Meeting

May 23, 2023            Executive Session

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_

Mr. Falgares \_\_\_\_\_

Mrs. Gassman \_\_\_\_\_

Mr. Pringle \_\_\_\_\_

Mrs. Scullion \_\_\_\_\_

Mrs. Sisk \_\_\_\_\_

Mrs. Skellinger \_\_\_\_\_

Mrs. Tabakman-Plancher \_\_\_\_\_

Mr. Waters \_\_\_\_\_

**BUILDING AND GROUNDS RESOLUTION 1**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the FAS Gymnasium by the WLB Sports Association for WLB Mid-Monmouth Youth Boys and Girls basketball games and team practices for children in grades K-8 from July 5, 2023\* through August 24, 2023\* for the following days and times (Certificate of Insurance on File):  
(\*pending district date restrictions for summer facilities work)

Mondays & Wednesdays 5:00 p.m. to 9:00 p.m.

Tuesdays & Thursdays 5:00 p.m. to 8:00 p.m.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_

Mr. Falgares \_\_\_\_\_

Mrs. Gassman \_\_\_\_\_

Mr. Pringle \_\_\_\_\_

Mrs. Scullion \_\_\_\_\_

Mrs. Sisk \_\_\_\_\_

Mrs. Skellinger \_\_\_\_\_

Mrs. Tabakman-Plancher \_\_\_\_\_

Mr. Waters \_\_\_\_\_

**CURRICULUM AND INSTRUCTION RESOLUTIONS 1-8**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve and amend, upon the recommendation of the Superintendent, class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, the following placements of Special Education students for ESY and/or the 2023-2024 school year as per their I.E.P.:

<b><u>Public School Placements</u></b>	<b><u>\$ Per Student</u></b>
Midtown Elementary School, Neptune, NJ 24 Days ESY 1 student SID #8638324635 July 5, 2023 – August 5, 2023	\$7,666.59
Summerfield School, Neptune, NJ 180 Days Fall Program 1 student SID #8638324653 September 6, 2023 – June 20, 2024	\$67,666.59
Wall Township Allenwood School 23 Days ESY Program 1 student SID #2103962448 June 26, 2023 – August 3, 2023	\$4,800.00 (+ related services fee) 756.00 = \$5,556.00
Wall Township Allenwood School 180 Days Fall Program 1 student SID #2103962448 September 6, 2023 – June 14, 2024	\$36,000.00 (+ related services fee) 4,536.00 = \$40,536.00
Wall Township Allenwood School 180 Days Fall Program 1 student SID #32662966399 September 6, 2023 – June 14, 2024	\$19,997.00 (+ related services fee) 20,956.00 = \$40,953.00
<b><u>Private School Placements</u></b>	<b><u>\$ Per Student</u></b>
The Laurel School – Princeton, NJ 171 Day Program 1 student SID #2030984574 September 5, 2023 – June 11, 2024	\$49,014.00

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Children’s Center - Neptune, NJ 217 Days (full day program) 1 student SID #7959193860 July 5, 2023 – June 14, 2024	\$79,503.72
Harbor School – Eatontown, NJ 210 Days ESY (full day program) 1 student SID #5969246672 July 5, 2023 – June 14, 2024	\$82,544.70
School for Children with Hidden Intelligence – (SCHI) Lakewood, N.J. 210 days ESY (full day program) 1 student: SID #3991032990 July 3, 2023 – June 21, 2024	\$128,139.90

3. Move to approve the adoption of Charlotte Danielson: The Framework for Teaching teacher and staff evaluation model for the 2023-2024 school year, in partial fulfillment of the New Jersey Department of Education’s Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.
4. Move to approve the adoption of the Stronge Leader Effectiveness Performance System for the 2023-2024 school year, in partial fulfillment of the New Jersey Department of Education’s Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.
5. BE IT RESOLVED, that the Board of Education approve the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC regional administrator evaluation professional development services for the 2023-24 school year at a total cost of \$935. (account #20-270-200-300-050)
6. BE IT RESOLVED that the Board of Education approve the acceptance of the 2023-2024 Elementary and Secondary Education Act (ESEA) grant as follows:

<b>Grant Fund</b>	<b>Public</b>	<b>Nonpublic</b>	<b>Total</b>
Title I	\$77,965	\$26,855	\$104,820
Title II	\$11,819	\$ 9,752	\$ 21,571
Title III	\$ 6,065	\$ 1,838	\$ 7,903
Title III Immigrant	\$ 3,489	n/a	\$ 3,489
Title IV	\$ 5,479	\$ 4,521	\$ 10,000

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7. Move to rescind, upon the recommendation of the Superintendent, the following item approved on the May 2023 Board agenda:

Date(s)	Name	Workshop	Location	All Costs of Program
February 22, 2023	Anastassia Yaccarino	CPR Instructor Training	Neptune, NJ	\$504.00 (workshop) \$ 00.00 (mileage) \$504.00 (TOTAL)

8. Move to approve the discarding of textbooks and instructional materials that have a copyright date of 2013 or earlier, as per N.J.S.A. 18A:34-3. (See attached list)

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mr. Falgares \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Pringle \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_ Mrs. Sisk \_\_\_\_\_  
 Mrs. Skellinger \_\_\_\_\_ Mrs. Tabakman-Plancher \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**FINANCE RESOLUTIONS 1-7**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for June, 2023 be approved and

Bills & Claims Fund 10      \$ 173,371.11  
 Bills & Claims Fund 20      \$ 22,484.45

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary/Treasurer Dated:
  - o March 31, 2023
  - o April 30, 2023
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
  - o March 31, 2023 (attached)
  - o April 30, 2023 (attached)
- Monthly Budgetary Line Item Status Certification:

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The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. That the property and casualty insurance package with New Jersey Schools Insurance Group be renewed with Public Risk Group, LLC, Broker of Record, for the 2023-2024 school year as follows:

	<b>2022-2023</b>	<b>2023-2024</b>
Package	\$61,043	\$74,822
School Board Legal (Errors & Omissions)	\$20,216	\$21,024
Workers Compensation	\$68,180	\$56,372
Supplemental Indemnity	\$ 1,485	\$ 2,177
Bonds	\$ 1,330	\$ 1,444
Student Accident	<u>\$ 9,090</u>	<u>\$ 9,090</u>
Total	\$199,502	\$164,929

4. Move to approve, upon the recommendation of the Superintendent, for LD Educational Services LLC, to provide Learning Disabilities Teacher Consultant services as needed, effective July 1, 2023 through June 30, 2024, not to exceed \$81,000.
5. WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the West Long Branch Board of Education wishes to deposit anticipated current year surplus into Capital Reserve and Maintenance Reserve at year end, and

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WHEREAS, the West Long Branch Board of Education has determined that up to \$1 million is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the West Long Branch Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 6. WHEREAS, the West Long Branch Board of Education (the “Board”) solicited a Request for Proposal (RFP)/Competitive Contract for Custodial/Maintenance/Grounds Management Services; and

WHEREAS, on May 19, 2023, the following RFPs were received and publicly read by Purchasing Agent Corey Lowell.

<u>Contractor</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>Total</u>
Aramark Management Services	\$597,361.00	\$640,475.55	\$1,237,836.55
Pritchard Industries	\$591,608.33	\$623,128.34	\$1,214,736.67
SJ Services	\$661,000.00	\$681,000.00	\$1,342,000.00

WHEREAS, an evaluation team reviewed all the proposals and scored each in the areas of Management and Performance, Custodial Operations, Maintenance/Grounds Operations and Cost and Pricing.

WHEREAS, a report published by the Purchasing Agent was sent to the Board of Education on June 16, 2023 in accordance with N.J.S.A. 18A:18A-4.5(d), it is the recommendation of the Purchasing Agent, Corey Lowell, that Pritchard Industries is the recommended vendor – price and other factors considered; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby awards the contract for work in the above-referenced values to Pritchard Industries

- 7. Move to approve, upon the recommendation of the Superintendent, for LinkIt! to provide data management and analytics programming, effective July 1, 2023 through June 30, 2024, at the total cost of \$12,430.  
(account #20-484-200-600-000 \$6,205.00 and account #20-487-200-600-000 \$6,225.00)

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mr. Falgares \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Pringle \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_ Mrs. Sisk \_\_\_\_\_  
 Mrs. Skellinger \_\_\_\_\_ Mrs. Tabakman-Plancher \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**PERSONNEL RESOLUTIONS 1-32**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the retirement of Lolita Yacona, Director of Special Services effective September 1, 2023, with regrets.
2. Move to accept, upon the recommendation of the Superintendent, the retirement of Karen Sandoz, FAS Teacher effective July 1, 2023, with regrets.
3. Move to retroactively accept, upon the recommendation of the Superintendent, the resignation of Leidy Loaiza, 1:1 Registered Nurse effective June 12, 2023.
4. Move to amend, upon the recommendation of the Superintendent, the employment for the **2023-2024** school year for the following tenured employees as listed:  
*(\*rate subject to the completion of negotiations between the WLBBOE and the WLBEA)*  
*(\*\* also includes longevity)*

Shine, Kelly	MA+	G	\$66,955*
Serrano-Cammarano, Piedad	BA+	M	\$81,570**/**

5. Move to approve, upon the recommendation of the Superintendent, the following personnel classifications for the **2023-2024** school year with rates of pay:

Bronner, Nancy	Aide - FT	\$24,192
Carter, Suzanne	Aide - FT	\$21,312
Drach, Jennifer	Aide - FT	\$24,192
Hennelly, Eileen	Aide - FT	\$19,584
Kiernan, Michele	Aide - FT	\$21,312
Milbrodt, Michele	Aide - FT	\$24,192
Pessoa, Julyana	Aide - FT	\$21,312
Rosamilia, Lynne	Aide - FT	\$28,800
Steel, Linda	Aide - PT	\$16,983
Wolfson, Jeana	Aide - FT	\$23,040

6. Move to approve, upon the recommendation of the Superintendent, the following personnel classifications for the **2023-2024** school year with rates of pay:

Bacon, Carol	Lunch Monitor	\$40.00 per diem
Caraballo, Patricia	Lunch Monitor	\$40.00 per diem
Ciaglia, Rose	Lunch Monitor	\$40.00 per diem
Cosentino, Frances	Lunch Monitor	\$40.00 per diem
Dondero, Jennifer	Lunch Monitor	\$40.00 per diem
Fleischer, Margaret	Lunch Monitor	\$40.00 per diem
Hindman, Kim	Lunch Monitor	\$40.00 per diem



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Huhn, Karen	Lunch Monitor	\$40.00 per diem
Keeshen, Katie	Lunch Monitor	\$40.00 per diem
Lindsay, Ann	Lunch Monitor (T & TH only)	\$40.00 per diem
Pragosa, Lianne	Lunch Monitor	\$40.00 per diem
Russo, Jeanette	Lunch Monitor	\$40.00 per diem

7. Move to approve, upon the recommendation of the Superintendent, the following Substitute Lunch Aides for the 2023-2024 school year at a per diem rate of \$35.00 as follows:

Jean-Marie Borensen	Darlene Oliveras
Erin Henry	Catherine Soya

8. Move to approve, upon the recommendation of the Superintendent, the following Security Monitors for the **2023-2024** school year with rates of pay:

Chaparro, Ramon	\$32,000
Gomez, Edwing	\$30,000

9. Move to approve, upon the recommendation of the Superintendent, the following Substitute Security Monitors for the 2023-2024 school year at a per diem rate of \$120.00 as follows:

Robert Korn	Al Roma
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10. Move to approve, upon the recommendation of the Superintendent, the following District Information Technology Coordinator for the **2023-2024** school year with rate of pay:

Marvel, Scott	\$101,858
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11. Move to approve, upon the recommendation of the Superintendent, the following Part-time District Information Technology Assistant for the **2023-2024** school year with rate of pay:

Juliano, Frank	\$19.50 per hour
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12. Move to approve, upon the recommendation of the Superintendent, the following District Data Manager Coordinator for the **2023-2024** school year with rate of pay:

Ferraro, Carmela	\$46,043
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13. Move to approve, upon the recommendation of the Superintendent, the following Confidential Administrative Assistant for the **2023-2024** school year with rate of pay:

Grimm, Susan	Administrative Asst. to Superintendent and Business Administrator	\$61,522
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14. Move to approve, upon the recommendation of the Superintendent, the following Substitute Nurses for the 2023-2024 school year at a per diem rate of \$158.00 as follows:

James Cagliostro                      Pat Stasse  
Annette Case

15. Move to approve, upon the recommendation of the Superintendent, the following Substitute Clerks for the 2023-2024 school year at an hourly rate of \$16.50 as follows:

Jennifer Dondero                      Lianne Pragosa  
Erin Henry                              Peggy Rubman  
Cynthia Klein

16. BE IT RESOLVED, that the Board of Education approve the Shared Service Agreement with the Shore Regional Board of Education to provide Data Manager services at a cost to Shore Regional High School of \$8,000 beginning July 1, 2023 and continuing through June 30, 2024.

17. Move to rescind, upon the recommendation of the Superintendent, the employment of the following for the 2023 Summer Preschool Program and Summer K-8 School Program:

Theresa Johnson - Classroom aide  
Gina Gross - Preschool aide

18. Move to approve, upon the recommendation of the Superintendent, the following Child Study Team members to be appointed to work during the summer of 2023 at their per diem rate not to exceed 10 days:

*(\*rate subject to the completion of negotiations between the WLBOE and the WLBEA)*

Lori Engelken, School Social Worker - \$410.35\* per diem  
Philip Zaza, School Psychologist - \$334.78\* per diem

19. Move to approve, upon the recommendation of the Superintendent, the following employees to provide nursing services to Student ID#5969246672 during the student's ESY program and for the 2023-2024 school year from July 5, 2023 through June 21, 2024 as per the IEP:

Rita Richardella RN \$52.50/hour  
Annette Case RN \$52.50/hour  
Corrine Sullivan RN \$53.50/hour (longevity)

20. Move to approve, upon, the recommendation of the Superintendent, all West Long Branch certified staff to attend virtual and in-person IEP meetings during July 2023 and August 2023, as required, at the cost of \$48.00\* per hour.

*(\*rate subject to the completion of negotiations between the WLBOE and the WLBEA)*

21. Move to approve, upon the recommendation of the Superintendent, the employment of Christine Klecan as a substitute for the 2023 Foundations Ready to Rise summer program at a rate of \$48.00\* per hour, funded by Title I (account #20-231-100-101-050).

*(\*rate subject to the completion of negotiations between the WLBOE and the WLBEA)*

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22. Move to amend, upon the recommendation of the Superintendent, that Carmela Ferraro be given up to an additional 10 days at her per diem rate of \$230.22 for summer work in 2023.
23. Move to amend, upon the recommendation of the Superintendent, the following account numbers for the following summer positions:

Position/Staff Member	Old Account #	New Account #
<b>Summer Reading &amp; Math Support:</b> <ul style="list-style-type: none"> <li>● K-2</li> <li>● 3-4</li> </ul>	11-422-100-101-00-080	20-489-100-100-00
<b>Summer Reading &amp; Math Support:</b> <ul style="list-style-type: none"> <li>● 5-8</li> </ul>	11-422-100-101-00-050	20-489-100-100-00
<b>Gironda, Tracy (ESL Teacher BME/FAS)</b>	11-422-100-101-080 (\$1,848) 11-422-100-101-050 (\$1,848)	20-231-100-101-050

24. Move to approve, upon the recommendation of the Superintendent, the following staff to attend the professional development training/workshop:  
*(\*rate subject to the completion of negotiations between the WLBOE and the WLBEA)*

STAFF	VENDOR/DATE	NOT TO EXCEED COST	ACCTOUNT #
Siobhan Brennan (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Maureen Beck (FAS)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Kathleen Beyers (FAS)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Juliana Bongiorno (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Olivia Colabelli (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Nicole Curran(BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00

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Juliana Illiano (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Maureen Petersen (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Michelle Romagnoli (Sperling) (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Colleen Rutz (FAS)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Megan Steel (FAS)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Denise Yonezka (FAS)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Ellen Wilson (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00
Zoie Imberman (BME)	Summer Literacy Institute: 8/7 & 8/8 8 hours @ \$48* per hour	\$384	20-487-200-100-00

25. Move to approve, upon the recommendation of the Superintendent, the following staff for the positions listed:

*(\*rate subject to the completion of negotiations between the WLBOE and the WLBEA)*

<b>STAFF</b>	<b>POSITION</b>	<b>RATE</b>	<b>NOT TO EXCEED</b>	<b>ACCT #</b>
Erica Dalia	Summer ESY: Yoga	\$48* per hour x 9 hours	\$432	20-491-200-100-00-00
Angela Blasco	Summer ESY: Browse and Borrow	\$48* per hour x 6 hrs	\$288	20-489-100-100-00
Joan Maiorella	Curriculum Writing - Science Gr. 4	\$48* per hour x 2 hrs	\$ 96	11-000-221-104-080

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26. Move to approve, upon the recommendation of the Superintendent, the employment of the following staff members for the 2023 Summer Preschool Program and Summer K-8 School Program:  
*(\*\*pending review of Criminal History and other applicable documents)*

STAFF	POSITION	ACCOUNT #	RATE of PAY (Per Hour)	NOT TO EXCEED
Darlene Crochet**	Preschool Aide	11-422-100-101-080	\$16	\$1,120

27. Move to approve, upon the recommendation of the Superintendent, for Mrs. Jennifer Maurer, Certified Level II Dyslexia therapist to provide instructional services for SID#1412475699 as per the IEP effective July 5, 2023 through June 22, 2024 at \$100.00 per session not to exceed \$13,700.
28. Move to approve, upon the recommendation of the Superintendent, that all certificated staff be approved to provide home instruction for the 2023 - 2024 school year, as needed.
29. Move to amend, upon the recommendation of the Superintendent, the following staff members to conduct a 5th Grade Orientation on August 24 at the rate of \$48.00\* per hour, not to exceed 3 hours (account #11-130-100-101-050).  
*(\*rate subject to the completion of negotiations between the WLBBOE and the WLBEA)*

Christina Hess	Jack Tarpey
Christina Jannarone	Felicia Tvrdik
Shannon Scott	
Samantha Seward	

30. Move to approve, upon the recommendation of the Superintendent, the employment of Colleen DeFilippis as the Preschool Instructional Coach/Preschool Intervention and Referral Specialist, from July 1, 2023, through June 30, 2024 at the rate of \$385 per day, not to exceed \$32,000, pending review of Criminal History and other applicable documents. Ms. DeFilippis possesses a Standard Certificate of Early Childhood Teacher and Teacher of Students with Disabilities. She also possesses an LDTC License.  
 (paid from Preschool Expansion Aid - account #20-218-200-176-080)
31. Move to approve, upon the recommendation of the Superintendent, the employment of Tylar Ann Wengiel as a Preschool Teacher from September 1, 2023, through June 30, 2024 at the salary of \$54,955\*, BA Step D, pending review of Criminal History and other applicable documents. Ms. Wengiel possesses a Certificate of Eligibility In Preschool through Grade 3.  
*(\*salary subject to the completion of negotiations between the WLBBOE and the WLBEA)*
32. Move to approve, upon the recommendation of the Superintendent, the employment of Marlaina Loushine as the Middle School Mathematics Teacher from September 1, 2023, through June 30, 2024 at the salary of \$58,755\*, MA Step C, pending review of Criminal History and other applicable documents. Ms. Loushine possesses a Provisional Certificate of Eligibility in Elementary Education K-6, and a Certificate of Eligibility in Middle School with Subject matter Specialization: Mathmathematics in Grades 5-8  
*(\*salary subject to the completion of negotiations between the WLBBOE and the WLBEA)*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mr. Falgares \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Pringle \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_ Mrs. Sisk \_\_\_\_\_  
 Mrs. Skellinger \_\_\_\_\_ Mrs. Tabakman-Plancher \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**POLICY RESOLUTIONS 1-3**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the revision of the West Long Branch School District’s Safe Return Plan, as required by ARP Act section 200, effective June 20, 2023.
2. Move to approve, upon the recommendation of the Superintendent, the following name change for the co-curricular advisor position:

<u>Previous Position Name</u>	<u>New Position Name</u>
Student Mentoring Coordinator	Student Engagement Coordinator

3. Move to approve, upon the recommendation of the Superintendent, the following revised job descriptions for co-curricular advisor positions:

Academic Challenge Coordinator	Dramatic Arts - Assistant	Spanish Club Advisor
Art Club I Advisor	Environmental Club Advisor	STEM Club Advisor
Art Club II Advisor	Grade 8 Advisor	Student Council Advisor (2 positions available)
Band Advisor	Intramurals Advisor	Student Engagement Coordinator
Books and Beyond Advisor (BME)	Makers Club Advisor	Yearbook Advisor
Choral Connections Advisor	NJHS Advisor	Yearbook Assistant
Computer Club Advisor	Newspaper Advisor	Athletic Monitor(s)

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(BME)		
Dramatic Arts -Director		
BME Performing Arts (Spring Show): <ul style="list-style-type: none"> <li>● Choreographer</li> <li>● Director</li> <li>● Music</li> <li>● Script Writer</li> <li>● Secretary</li> <li>● Visual Art</li> </ul>		

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mr. Falgares \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Pringle \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_ Mrs. Sisk \_\_\_\_\_  
 Mrs. Skellinger \_\_\_\_\_ Mrs. Tabakman-Plancher \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**SUPERINTENDENT’S MONTHLY REPORTS 1-7**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of May 2023:

<b><i>ENROLLMENT DATA</i></b>	
Pre-Kindergarten	26
Kindergarten	58
1	66
2	58
3	57
4	62
<b>BETTY MCELMON ELEMENTARY TOTAL</b>	<b>327</b>
5	60
6	44
7	67
8	49
<b>FRANK ANTONIDES SCHOOL TOTAL</b>	<b>220</b>
<b>OUT OF DISTRICT STUDENTS</b>	<b>6</b>
<b>DISTRICT ENROLLMENT</b>	<b>553</b>

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2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of May 2023:

<b>School:</b>	<b>Betty McElmon Elementary</b>	<b>Frank Antonides School</b>
<b>Date</b>	<b>1. 9th 1:50 PM– 1:55 PM</b>	<b>1. 9th 1:50 PM– 1:55 PM</b>
	<b>2. 19<sup>th</sup> 1:22 PM -1:52 PM</b>	<b>2. 19<sup>th</sup> 1:22 PM -1:52 PM</b>
<b>Type of Drill</b>	<b>1. FIRE DRILL</b>	<b>1. FIRE DRILL</b>
	<b>2. SECURITY DRILL - TABLE TOP</b>	<b>2. SECURITY DRILL - TABLE TOP</b>

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of May 2023:

<b><u>STUDENT ATTENDANCE</u></b>	<b><u># OF DAYS POSSIBLE</u></b>	<b><u># OF DAYS ABSENT</u></b>	<b><u>PERCENT ATTENDANCE</u></b>
Betty McElmon Elementary	6540	276	95.78%
Frank Antonides School	4416	196	95.56%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of May 2023:

<b><u>STAFF ATTENDANCE</u></b>	<b><u>TOTAL # OF DAYS</u></b>	<b><u># OF DAYS ABSENT</u></b>	<b><u>%</u></b>	<b><u>LONG TERM LEAVE DAYS ABSENT</u></b>	<b><u>MINUS LONG TERM LEAVE %</u></b>
BME	693	67.5	90.45	14	92.37
FAS	714	34.5	95.16	0	95.16

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Report(s):

	<b><u>Reported Incidents</u></b>	<b><u>Confirmed Incidents</u></b>	<b><u>Unconfirmed Incidents</u></b>
<b>Betty McElmon Elementary</b>	1	0	1 (248274_BME_05102023)
<b>Frank Antonides School</b>	6	1 (247810_FAS_05032023)	5 (247867_FAS_05042023) (247869_FAS_05042023) (248526_FAS_05152023) (248639_FAS_05162023) (248646_FAS_05162023)
<b>TOTALS</b>	7	1	6



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6. Move to approve, upon the recommendation of the Superintendent, the School Security Drill SOA 2022-2023 pursuant to N.J.A.C. 6A:30.

7. Move to approve, upon the recommendation of the Superintendent, the submission of the “Lead Testing” Statement of Assurance, pursuant to NJAC 6A:26-12.4 for 2022-2023.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mr. Falgares \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
Mr. Pringle \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_ Mrs. Sisk \_\_\_\_\_  
Mrs. Skellinger \_\_\_\_\_ Mrs. Tabakman-Plancher \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**DISCUSSION ITEMS:**

**NJSBA Legislative Delegate/ MCSBA** Mary Gassman

**Foundation** Meaghan Cavanaugh

**PTA** Christine Skellinger

**Borough of West Long Branch Liaison** Mary Gassman

**Business Administrator/Board Secretary** Corey Lowell

**Superintendent Comments** Christina Egan

**EXECUTIVE SESSION**

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Student Matters, and Superintendent Evaluation**

**MOTION TO OPEN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )

**MOTION TO ADJOURN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )

Regular Public Meeting June 20, 2023

**MOTION TO ADJOURN**

Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )