

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – Media Center 7:00 p.m.
Tuesday, March 17, 2020

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mr. Waters called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

The Pledge of Allegiance was led by Mr. Waters

The Following Members of the Board of Education were Present

Mrs. Angelo	Mrs. Cavanaugh	Mrs. Gassman
Mr. Kramer	Mr. Pringle	Mr. Riley
Mrs. Scullion	Mrs. Skellinger	Mr. Waters

Also on Attendance:

Dr. Frank Alfano,	Interim Superintendent
Corey Lowell,	School Business Administrator/Board Secretary
Viola Lordi, Esq.,	Board Attorney

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

February 13, 2020 Special Meeting
February 18, 2020 Special Meeting
February 25, 2020 Regular Public Meeting

Motion offered for February 13, 2020 by Mr. Riley and seconded by Mr. Kramer was approved by a roll call vote of 8/0/1 with Mrs. Angelo abstaining.

Motion offered for February 18, 2020 by Mr. Riley and seconded by Mr. Kramer was approved by a roll call vote of 7/0/2 with Mrs. Angelo & Mr. Pringle abstaining.

Motion offered for February 25, 2020 by Mr. Riley and seconded by Mr. Kramer was approved by a roll call vote of 9/0.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, for Mrs. Jennifer Maurer, Certified Level II Dyslexia Therapist to provide instructional services for SID #1412475699 as per the IEP effective March 18, 2020 at \$100.00 per hour until further notice.
3. Move to retroactively approve, upon the recommendation of the Superintendent, the following staff to chaperone the 5th & 6th Grade Dance on March 6, 2020 at the rate of \$48.00 per hour for 1.5 hours: (Acct. #11-401-100-100-02-050).

Maria Schleichert Jack Tarpey Denise Yonezuka

4. Move to approve, upon the recommendation of the Superintendent, that Occupational Therapy services be provided for student SID #5563530716 as per the IEP by Santucci Pediatric Occupational Therapy at the rate of \$95.00 per hour one time per week effective March 18, 2020 until further notice.

Motion offered by Mr. Kramer and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

FINANCE RESOLUTIONS 1-8

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for February 2020 and March 2020 be approved and

Bills & Claims Fund 10 & DCRP (Feb)	\$ 43,125.56
Voided Checks (7994, 8301, & 8382)	\$ 91,104.75
Bills & Claims Fund 10 (March)	\$258,377.84
Bills & Claims Fund 20 (March)	\$ 47,723.66

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED**, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - January 31, 2020
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

January (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of January 31, 2020, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. **BE IT RESOLVED** that the TENTATIVE budget be approved for the 2020-2021 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-20 Total Expenditures	\$ 11,784,394	\$ 254,791	\$ 603,972	\$12,643,157
Less: Anticipated Revenues	\$ <u>1,645,541</u>	\$ <u>254,791</u>	\$ <u>208,385</u>	\$ <u>2,108,717</u>
Taxes to be Raised	\$10,138,853	\$ 0	\$ 395,587	\$10,534,440

4. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:11-12, the Board of Education hereby establishes a maximum travel expenditure of \$20,000 for the 2020-2021 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded. The maximum travel expenditure amount for the 2019-2020 school year is \$20,000 of which \$12,391 has been spent to date.
5. **WHEREFORE**, the West Long Branch Board of Education believes it to be in the best interest of the West Long Branch School District to appoint a School Business Administrator for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021, and, thus, not to enter into a Shared Services Agreement for a shared School Business Administrator or for any business services, including but not limited to payroll services, with the Shore Regional High School District Board of Education for the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, the West Long Branch Board of Education shall not to enter into a Shared Services Agreement for a shared School Business Administrator or for any business services, including but not limited to payroll services, with the Shore Regional High School District Board of Education for the 2020-2021 school year. The Board attorney hereby is directed to advise the attorney for the Shore Regional High School District Board of Education of this action of the West Long Branch Board of Education.

6. **WHEREFORE**, the West Long Branch Board of Education believes it to be in the best interest of the West Long Branch School District to have a full-time Director of Special Services serving the educational needs of the students of the West Long Branch School District and, thus, not to enter into a Shared Services Agreement for a shared Director of Special Services with the Shore Regional High School District Board of Education for the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, the West Long Branch Board of Education shall not enter into a Shared Services Agreement for a shared Director of Special Services with the Shore Regional High School District Board of Education for the 2020-2021 school year. The Board attorney hereby is directed to advise the attorney for the Shore Regional High School District Board of Education of this action of the West Long Branch Board of Education.

7. **WHEREFORE**, the West Long Branch Board of Education believes it to be in the best interest of the West Long Branch School District to provide the students of the West Long Branch School District with guidance services through professionals employed by the West Long Branch Board of Education and, thus, not to enter into a Shared Services Agreement for a shared Director of Guidance with the Shore Regional High School District Board of Education for the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, the West Long Branch Board of Education shall not enter into a Shared Services Agreement for a shared Director of Guidance with the Shore Regional High School District Board of Education for the 2020-2021 school year. The Board attorney hereby is directed to advise the attorney for the Shore Regional High School District Board of Education of this action of the West Long Branch Board of Education.

8. **BE IT RESOLVED** that the West Long Branch Board of Education hereby approves the payment of the equivalent dollar amount of pay for one and one-half (1-1/2) vacation days to former FAS Principal Michael Fiorillo in full and final resolution of the pending grievance of the West Long Branch Administrators Association. The Board attorney and the Board's Business Administrator are directed to take the appropriate and necessary steps to implement this action of the Board.

Motion 1 offered by Mr. Kramer and seconded by Mrs. Cavanaugh was approved by a roll call vote of 8/0/1 with Mr. Riley abstaining.

Motions 2-4 offered by Mr. Kramer and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0.

Motions 5-7 offered by Mrs. Cavanaugh and seconded by Mr. Kramer was approved by a roll call vote of 9/0.

Motion 8 offered by Mrs. Cavanaugh and seconded by Mr. Kramer was approved by a roll call vote of 7/0/2 with Mr. Riley and Mr. Waters abstaining.

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the 2019-2020 Pandemic Plan and the 2019-2020 Preparedness Plan for School Closure.
2. Move to approve, upon the recommendation of the Superintendent, the 2020-2021 school calendar.

Motion offered by Mr. Riley and seconded by Mr. Pringle was approved by a roll call vote of 9/0.

SUPERINTENDENT’S MONTHLY REPORTS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of February 2020:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	35
Kindergarten	61
1	65
2	66
3	42
4	61
BETTY MCELMON ELEMENTARY TOTAL	330
5	53
6	64
7	71
8	69
FRANK ANTONIDES SCHOOL TOTAL	257
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	594

2. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of February 2020:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 5th 1:19 PM – 1:22 PM	1. 5th 1:19 PM – 1:22 PM
	2. 20th 1:32 PM – 1:46 PM	2. 20th 1:32 PM – 1:46 PM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SECURITY DRILL – BOMB THREAT	2. SECURITY DRILL – BOMB THREAT

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of February 2020:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5927	383.5	93.53%
Frank Antonides School	4639	295.5	93.63%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of February 2020:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	505	63	87.5	34	94.25
FAS	561	74.5	86.7	34	92.78

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Reports for the month of February 2020:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	2	1	1
Frank Antonides School	0	0	0
TOTALS	2	1	1

Motion offered by Mr. Riley and seconded by Mrs. Skellinger was approved by a roll call vote of 9/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Foundation

Meaghan Cavanaugh

- ARTivity Night is postponed

PTA

Christine Skellinger

Borough of West Long Branch Liaison

Mary Gassman

Business Administrator/Board Secretary

Corey Lowell

Interim Superintendent Comments

Dr. Frank Alfano

- Dr. Alfano thanked the staff and teachers for putting together a distance learning plan so quickly

PUBLIC COMMENTS:

None

Regular Public Meeting Minutes March 17, 2020

MOTION TO ADJOURN

Motion offered by Mr. Kramer and seconded by Mrs. Skellinger was approved by a voice vote of 9/0 at 7:19 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary