

**RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION**  
**Regular Public Meeting – Media Center 7:00 p.m.**  
**Tuesday, March 17, 2020**

**VISION**

*Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.*

**MISSION**

*Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.*

**CALL TO ORDER**

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**STATEMENT TO THE PUBLIC**

*Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.*

**PRESENTATIONS:**

- Alyssa LoPresti and Angel Somers – Sustainable NJ application

**PUBLIC COMMENTS:**

Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

**APPROVAL OF MINUTES**

February 13, 2020 Special Meeting  
February 18, 2020 Special Meeting  
February 28, 2020 Regular Public Meeting

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**CURRICULUM AND INSTRUCTION RESOLUTIONS 1-4**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, for Mrs. Jennifer Maurer, Certified Level II Dyslexia Therapist to provide instructional services for SID #1412475699 as per the IEP effective March 18, 2020 at \$100.00 per hour until further notice.
3. Move to retroactively approve, upon the recommendation of the Superintendent, the following staff to chaperone the 5th & 6th Grade Dance on March 6, 2020 at the rate of \$48.00 per hour for 1.5 hours: (Acct. #11-401-100-100-02-050).

Maria Schleichert Jack Tarpey Denise Yonezuka

4. Move to approve, upon the recommendation of the Superintendent, that Occupational Therapy services be provided for student SID #5563530716 as per the IEP by Santucci Pediatric Occupational Therapy at the rate of \$95.00 per hour one time per week effective March 18, 2020 until further notice.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**FINANCE RESOLUTIONS 1-4**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for February 2020 and March 2020 be approved and

|                                     |              |
|-------------------------------------|--------------|
| Bills & Claims Fund 10 & DCRP (Feb) | \$ 43,125.56 |
| Voided Checks (7994, 8301, & 8382)  | \$ 91,104.75 |
| Bills & Claims Fund 10 (March)      | \$258,377.84 |
| Bills & Claims Fund 20 (March)      | \$ 47,723.66 |

**BE IT FURTHER RESOLVED**, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED**, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
  - January 31, 2020
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

**January (attached)**

- Monthly Budgetary Line Item Status Certification:

**BE IT RESOLVED**, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of January 31, 2020, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. **BE IT RESOLVED** that the TENTATIVE budget be approved for the 2020-2021 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

|                                   | <u>GENERAL<br/>FUND</u> | <u>SPECIAL<br/>REVENUES</u> | <u>DEBT<br/>SERVICE</u> | <u>TOTAL</u>        |
|-----------------------------------|-------------------------|-----------------------------|-------------------------|---------------------|
| <b>2019-20 Total Expenditures</b> | \$ 11,784,394           | \$ 254,791                  | \$ 603,972              | \$12,643,157        |
| <b>Less: Anticipated Revenues</b> | \$ <u>1,645,541</u>     | \$ <u>254,791</u>           | \$ <u>208,385</u>       | \$ <u>2,108,717</u> |
| <b>Taxes to be Raised</b>         | \$10,138,853            | \$ 0                        | \$ 395,587              | \$10,534,440        |

4. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:11-12, the Board of Education hereby establishes a maximum travel expenditure of \$20,000 for the 2020-2021 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded. The maximum travel expenditure amount for the 2019-2020 school year is \$20,000 of which \$12,391 has been spent to date.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
 Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**POLICY RESOLUTIONS 1-2**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the 2019-2020 Pandemic Plan and the 2019-2020 Preparedness Plan for School Closure.
2. Move to approve, upon the recommendation of the Superintendent, the 2020-2021 school calendar.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
 Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**SUPERINTENDENT’S MONTHLY REPORTS 1-5**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of February 2020:

|                                       |            |
|---------------------------------------|------------|
| <b><i>ENROLLMENT DATA</i></b>         |            |
| Pre-Kindergarten                      | 35         |
| Kindergarten                          | 61         |
| 1                                     | 65         |
| 2                                     | 66         |
| 3                                     | 42         |
| 4                                     | 61         |
| <b>BETTY MCELMON ELEMENTARY TOTAL</b> | <b>330</b> |
| 5                                     | 53         |
| 6                                     | 64         |
| 7                                     | 71         |
| 8                                     | 69         |
| <b>FRANK ANTONIDES SCHOOL TOTAL</b>   | <b>257</b> |
| <b>OUT OF DISTRICT STUDENTS</b>       | <b>7</b>   |
| <b>DISTRICT ENROLLMENT</b>            | <b>594</b> |

2. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of February 2020:

|                      |   |   |
|----------------------|---|---|
| <b>School:</b>       | <b>Betty McElmon Elementary</b>             | <b>Frank Antonides School</b>               |
| <b>Date</b>          | <b>1. 5<sup>th</sup> 1:19 PM – 1:22 PM</b>  | <b>1. 5<sup>th</sup> 1:19 PM – 1:22 PM</b>  |
|                      | <b>2. 20<sup>th</sup> 1:32 PM – 1:46 PM</b> | <b>2. 20<sup>th</sup> 1:32 PM – 1:46 PM</b> |
| <b>Type of Drill</b> | <b>1. FIRE DRILL</b>                        | <b>1. FIRE DRILL</b>                        |
|                      | <b>2. SECURITY DRILL – BOMB THREAT</b>      | <b>2. SECURITY DRILL – BOMB THREAT</b>      |

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of February 2020:

|                                  |                                  |                                |                                  |
|----------------------------------|----------------------------------|--------------------------------|----------------------------------|
| <b><u>STUDENT ATTENDANCE</u></b> | <b><u># OF DAYS POSSIBLE</u></b> | <b><u># OF DAYS ABSENT</u></b> | <b><u>PERCENT ATTENDANCE</u></b> |
| Betty McElmon Elementary         | 5927                             | 383.5                          | 93.53%                           |
| Frank Antonides School           | 4639                             | 295.5                          | 93.63%                           |

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of February 2020:

| <u>STAFF ATTENDANCE</u> | <u>TOTAL # OF DAYS</u> | <u># OF DAYS ABSENT</u> | <u>%</u> | <u>LONG TERM LEAVE DAYS ABSENT</u> | <u>MINUS LONG TERM LEAVE %</u> |
|-------------------------|------------------------|-------------------------|----------|------------------------------------|--------------------------------|
| BME                     | 505                    | 63                      | 87.5     | 34                                 | 94.25                          |
| FAS                     | 561                    | 74.5                    | 86.7     | 34                                 | 92.78                          |

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Reports for the month of February 2020:

|                          | <u>Reported Incidents</u> | <u>Confirmed Incidents</u> | <u>Unconfirmed Incidents</u> |
|--------------------------|---------------------------|----------------------------|------------------------------|
| Betty McElmon Elementary | 2                         | 1                          | 1                            |
| Frank Antonides School   | 0                         | 0                          | 0                            |
| <b>TOTALS</b>            | 2                         | 1                          | 1                            |

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Angelo \_\_\_\_\_ Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_  
 Mr. Kramer \_\_\_\_\_ Mr. Pringle \_\_\_\_\_ Mr. Riley \_\_\_\_\_  
 Mrs. Scullion \_\_\_\_\_ Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_

**DISCUSSION ITEMS:**

**NJSBA Legislative Delegate/ MCSBA** \_\_\_\_\_

**Foundation** **Meaghan Cavanaugh**

**PTA** **Christine Skellinger**

**Borough of West Long Branch Liaison** **Mary Gassman**

**Business Administrator/Board Secretary** **Corey Lowell**

**Interim Superintendent Comments** **Dr. Frank Alfano**

**PUBLIC COMMENTS:** Anyone wishing to address the Board, please state your name and address.

**EXECUTIVE SESSION**

In compliance with the "Sunshine Law" N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about:

**MOTION TO OPEN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )

**MOTION TO ADJOURN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )

**MOTION TO ADJOURN** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in favor? AYES: ( ) NOES: ( ) ABSTENTIONS: ( )