

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting – Media Center 6:00 p.m.
Tuesday, November 27, 2018

VISION:

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION:

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by the following students:

Christopher Campbell & Samantha Riley

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
Mrs. Hegglin _____ Mr. Kramer _____ Mrs. McLaughlin _____
Mrs. Skellinger _____ Mr. Waters _____

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- 2018 Monmouth County Intermediate School Cross Country League (MCISCCL) Boys' Division 2 Champions:

8th Grade: Jake Ellison, Liam Gajewski, Bashaar Ismail, Aiden Mason, & Michael Pillari

7th Grade: Nate Campbell, Sonny Carasia, Sean Dunn, Halil Kiy, Jack Matier, Peter McGrade, Patrick Mermini, Caleb Rushin, Jack Sweeney, & Julio Tatis

6th Grade: Bryce Crowe, & Luke Cannan-Tatulli

Coach: Mr. John Doherty

- Kathy Winecoff – NJSBA
 - NJSBA Board Certification Award
 - Communication Plan PD

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF MINUTES

October 9, 2018 Workshop Meeting
October 16, 2018 Regular Public Meeting

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Cistaro _____	Ms. Gassman _____
Mrs. Hegglin _____	Mr. Kramer _____	Mrs. McLaughlin _____
Mrs. Skellinger _____	Mr. Waters _____	

BUILDING AND GROUNDS RESOLUTION 1

The West Long Branch Board of Education by means of a Consent Resolution accept various Resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School's Media Center by the WLB PTA, for the Holiday Shop, December 3, 2018 through December 7, 2018 from 8:30 am to 3:05 pm.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
Mrs. Heggin _____ Mr. Kramer _____ Mrs. McLaughlin _____
Mrs. Skellinger _____ Mr. Waters _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-7

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trips/academic events:

November 28, 2018

Novins Planetarium at Ocean County College

Grade 1 (Approximately 67 total students)

Ms. Baniowski, Mrs. Heslin, Ms. Robbins, Mrs. Roberts, Mrs. Farley, & TBD Aide (Banioswki/Roberts)

Approximate cost to the Board - \$1,043.76

December 7, 2018

Count Basie Theatre

Grade 3 (Approximately 64 total students)

Mrs. Faccone, Mr. Gulya, Ms. Mazzella Mrs. Salvati, & Mrs. Farley

Approximate cost to the Board - \$531.25

January 10, 2019

Monmouth University

Grade 6 (Approximately 65 total students)

Mrs. Dalia, Miss Maiorella, Mrs. Scherr, Mrs. Scott, & Ms. Shine

Approximate cost to the Board - \$341.25

March 26, 2019

Monmouth University

Grade 8 (Approximately 10 total students)

Mrs. Somers

Approximate cost to the Board - \$73.13

April 30, 2019

Trenton Old Barrack Museum and State Museum

Grade 5 (Approximately 62 total students)

Mrs. Hess, Miss Maiorella, Mrs. Scherr, Mrs. Yonezuka, Mrs. Castellano, & Mrs. Williams

Approximate cost to the Board - \$1,101.50

June 12, 2019
 Sandy Hook Ocean Institute
 Grade 6 (Approximately 65 total students)
 Mrs. Dalia, Miss Maiorella, Mrs. Scherr, Mrs. Scott, & Ms. Shine
 Approximate cost to the Board - \$1,088.76

2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshops listed below with associated program costs for the employees referenced below:

Date	Name	Workshop	Location	All Costs of Program
December 12, 2018	Jodi Siwiec	Powerful, Practical Strategies for Reaching “I Don’t Care!” Students	Long Branch, NJ	\$269.00 (workshop) (Acct #20-270-200-500-00-050) (Funded out of the ESEA grant)
December 18, 2018	Kristine McNicholas	Effectively Dealing with Disruptive Students	Freehold, NJ	\$269.00(workshop) (Acct #11-000-223-580-01-050)
January 28, 2019	Erica Dalia	Yoga & Mindfulness in the Classroom	Eatontown, NJ	\$199.99 (workshop) (Acct #20-270-200-500-00-050) (Funded out of the ESEA grant)
January 31, -February 1, 2019	Allyson Winter	NJASA Techspo	Atlantic City, NJ	\$450.00 (workshop) \$113.21 (hotel) \$148.00 (transportation, food) \$711.21 (total) (\$355.61 Account # 20-270-200-500-00-050) (\$355.60 Account # 20-270-200-500-00-080) (Funded out of the ESEA grant)
January 31, -February 1, 2019	Scott Marvel	NJASA Techspo	Atlantic City, NJ	\$450.00 (workshop) (\$225.00 Account # 20-270-200-500-00-050) (\$225.00 Account # 20-270-200-500-00-080) \$113.21 (hotel) (\$56.61 Account # 20-270-200-500-00-050) (\$56.60 Account # 20-270-200-500-00-080) \$137.02 (transportation, food) (\$68.51 Account # 20-270-200-500-00-050) (\$68.51 Account # 20-270-200-500-00-080) \$700.23 (total) (Funded out of the ESEA grant)

3. Move to approve, upon the recommendation of the Superintendent, for Lotus Lounge Yoga to provide a professional development session, Mindfulness Techniques in the Classroom, for the Betty McElmon Elementary School at the cost of \$75 (Account # - 11-000-223-320-01-080).

4. Move to approve, upon the recommendation of the Superintendent, the filing of an amendment for the IDEA FY 19 Basic Grant as follows:

IDEA Basic FY 2019	\$198,059.00
Carry Over Funds FY 2018	\$ 849.00 (non public)
Total	\$198,908.00 FY 19 IDEA Basic

5. Move to approve, upon the recommendation of the Superintendent, that the Board of Education approve a tuition contract between West Long Branch Schools (sending district) and Long Branch Public Schools (receiving district) for educational services for a displaced student SID #3733137049, for the 2018-2019 school year in the amount of \$14,078.
6. Move to approve, upon the recommendation of the Superintendent, that the Board of Education approve transportation to FAS for a displaced student SID #4952173401 effective TBD through June 21, 2019. Transportation will be contracted through MOESC at the lowest bid rate.
7. Move to approve, the Dance and Theatre Addendum for Grades K-8.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
 Mrs. Hegglin _____ Mr. Kramer _____ Mrs. McLaughlin _____
 Mrs. Skellinger _____ Mr. Waters _____

FINANCE RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for October 2018 & November 2018 be approved and

DCRP (Oct)	\$ 1,303.15
Bills & Claims Fund 10 (Oct)	\$155,749.53
Bills & Claims Fund 10 (Nov)	\$413,703.01
Bills & Claims Fund 20 (Nov)	\$ 50,113.83

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Regular Public Meeting November 27, 2018

2. **BE IT RESOLVED**, that the Board approve the following Transfer of Funds for August 2018, September 2018, & October 2018:

Acct#	Trans Amt	Date	Acct Desc
11-000-230-530-00-	-350.00	08/31/2018	POSTAGE/TELEPHONE
11-000-230-585-00-	350.00	08/31/2018	BOE -TRAVEL
11-000-230-890-00-	2,000.00	08/31/2018	MISCELLANEOUS
11-000-251-100-04-	-2,000.00	08/31/2018	ASSISTANT BOARD SECY
11-000-291-260-00-	1,464.83	08/31/2018	WORKERS COMP-INS
11-000-291-270-01-	-1,464.83	08/31/2018	GROUP HEALTH INSURANCE
11-190-100-610-02-050	317.00	08/31/2018	GEN. SUPP-INSTR -FAS
11-190-100-610-04-080	-2,500.00	08/31/2018	GEN SUPP WKBKS-BME
11-190-100-640-00-080	2,500.00	08/31/2018	REG TEXTBKS-BME
11-190-100-800-00-050	-317.00	08/31/2018	MISC. EXPENSES
11-401-100-100-02-050	-860.00	08/31/2018	CHAPERONE SALARIES
11-422-100-101-00-050	860.00	09/18/2018	SUMMER SCHOOL SAL
11-000-219-104-08-050	-4,442.01	09/18/2018	CST TEAM SUMMER PAY
11-000-219-104-08-080	4,442.01	09/18/2018	CST TEAM SUMMER PAY
11-000-218-105-00-050	1,117.50	09/18/2018	CLERICAL AIDE
11-422-100-101-00-050	-1,117.50	09/18/2018	SUMMER SCHOOL SAL
11-000-240-105-01-050	-2,054.16	09/18/2018	SECRETARY - SALARIES
11-000-240-105-01-080	2,054.16	09/18/2018	SECRETARY - SALARIES
11-000-240-105-02-050	600.00	09/18/2018	SUB SECY - FAS
11-000-240-105-02-080	500.00	09/18/2018	SUB SECY - BME
11-000-251-100-04-	-1,571.90	09/18/2018	ASSISTANT BOARD SECY
11-000-251-100-05-	471.90	09/18/2018	TREAS OF SCHOOL MON.-SAL
11-000-266-100-02-	500.00	09/18/2018	SECURITY PERSONNEL-FAS
11-000-266-300-00-	-500.00	09/18/2018	SECURITY -PUR PROF
20-502-100-320-21-	9,356.00	09/30/2018	CHAP 192 BASIC SK-
11-000-261-420-00-	-524.00	09/30/2018	MAINT SERVICES
11-000-261-800-00-	524.00	09/30/2018	DUES AND FEES
11-000-100-569-00-	-732.50	09/30/2018	TUITION - OTHER
11-000-213-300-00-050	3,500.00	09/30/2018	PURCH. PROF. SER-OTHER
11-000-217-106-02-080	-2,767.50	09/30/2018	SUMMER PAY/AIDES
11-000-266-300-00-	625.00	09/30/2018	SECURITY -PUR PROF
11-000-266-610-01-	-625.00	09/30/2018	SEC GENERAL SUPPLIES-BME
11-000-217-106-00-080	-15,860.00	09/30/2018	TEACHER AIDE-SALARIES
11-105-100-101-01-080	11,020.00	09/30/2018	PRESCH - TCHR SAL
11-105-100-101-04-080	15,860.00	09/30/2018	PRESCHOOL - AIDES
11-120-100-101-01-080	-11,020.00	09/30/2018	GR. 1-4 TEACHER SAL
11-000-213-600-06-050	350.00	09/30/2018	GEN. SUPPLIES-CLINICAL
11-000-240-610-04-080	-350.00	09/30/2018	GEN SUPP OFFICE-FAS

Acct#	Trans Amt	Date	Acct Desc
11-000-230-610-03-	1,000.00	10/30/2018	GEN ADMIN - OFFICE SUPP
11-000-240-105-02-080	500.00	10/30/2018	SUB SECY- BME
11-000-251-100-04-	-500.00	10/30/2018	ASSISTANT BOARD SECY
11-000-251-100-04-	-1,000.00	10/30/2018	ASSISTANT BOARD SECY
11-000-270-503-00-	-15,000.00	10/31/2018	AID IN LIEU OF
11-000-270-513-00-	15,000.00	10/31/2018	CONTR SERV (BET. HOME & S
11-120-100-101-01-080	20,000.00	10/19/2018	GR. 1-4 TEACHER SAL
11-130-100-101-01-050	-20,000.00	10/19/2018	GR. 5-8 TEACHER SALARIES
20-502-100-320-21-	-8,397.00	10/26/2018	CHAP 192 BASIC SK-
20-503-100-320-21-	2,588.00	10/26/2018	NONPUB ESL SERVICES
20-505-100-320-00-	11,900.00	10/26/2018	NON PUB AUX TRANSPORT

3. **WHEREAS**, the West Long Branch Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS, the West Long Branch Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS, The West Long Branch Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

WHEREAS, green team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS, the West Long Branch Board of Education will encourage the Green Teams by providing networking and educational opportunities.

THEREFORE, BE IT RESOLVED, that the West Long Branch Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Ms. Corey Lowell to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize West Long Branch School District as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

- 4. **BE IT RESOLVED** that the Business Administrator be authorized to process invoices for December with Board ratification at the January meeting.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
Mrs. Hegglin _____ Mr. Kramer _____ Mrs. McLaughlin _____
Mrs. Skellinger _____ Mr. Waters _____

PERSONNEL RESOLUTIONS 1-13

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to accept, upon the recommendation of the Superintendent, the retirement of Yolanda DiStefano, FAS Secretary, effective December 31, 2018, with regrets.
- 2. Move to approve, upon the recommendation of the Superintendent, the voluntary transfer of Caroline Tallarico from BME Principal’s Secretary to FAS Principal’s Secretary, effective January 2, 2019.
- 3. Move to rescind the following for Co-Curricular Activity Compensation for the 2018-2019 school year:

Boys’ Basketball	Nick Cammarano	\$3,855.00
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4. Move to amend the following for Co-Curricular Activity Compensation for the 2018-2019 school year:

Books & Beyond	Julie Lang	\$336.90	September 1, 2018 – November 30, 2018
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5. Move to amend the following for Co-Curricular Activity Compensation for the 2018-2019 school year:

Art Club I	Christina Andreasi	\$511.20	September 1, 2018 – November 30, 2018
Art Club II	Christina Andreasi	\$511.20	September 1, 2018 – November 30, 2018

6. Move to approve, upon the recommendation of the Superintendent, the employment of the following for Co-Curricular Activity Compensations for the 2018-2019 school year pending review of Criminal History and other applicable documents:

Boys' Basketball	Brian Crowe	\$3,855.00	
Books & Beyond	Nicole Curran	\$ 786.10	December 1, 2018 – June 21, 2019
Art Club I (share \$1,192.80)	Amy Caruso Meghan Turner	\$ 596.40 \$ 596.40	December 1, 2018 – June 21, 2019
Art Club II (share \$1,192.80)	Amy Caruso Meghan Turner	\$ 596.40 \$ 596.40	December 1, 2018 – June 21, 2019

7. Move to approve, upon the recommendation of the Superintendent, a paid medical leave for Mrs. Karen Sandoz (employee #4043) for the period from December 3, 2018 through January 8, 2019 in accordance with Article XII, Paragraph F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Employee #4043 will utilize accumulated sick days.
8. Move to approve, retroactively, upon the recommendation of the Superintendent, a medical leave of absence for Mrs. Heather Weiner (employee #4155) for the period from October 26, 2018 through January 31, 2019 in accordance with Article XII, Paragraph F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Mrs. Weiner shall commence unpaid leave on November 5, 2018 following the date employee #4155 has exhausted 5 paid sick leave days, and 1 personal day. Mrs. Weiner's unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
9. Move to amend, upon the recommendation of the Superintendent, and in accordance with Article XII, Paragraph E, of the collective negotiations agreement between the Board and the West Long Branch Education Association, the extension of the unpaid leave of Mrs. Melissa Siino-Murphy (employee #4251). Mrs. Siino-Murphy's unpaid leave shall be effective for the period January 29, 2019 through June 30, 2019 and she shall return for the 2019-2020 school year. Mrs. Siino-Murphy's unpaid leave days shall be counted against

her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1992, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.

- 10. Move to amend, upon the recommendation of the Superintendent, the leave of absence for Mrs. Christina Andreasi, Art Teacher (employee #4321). Mrs. Andreasi’s leave shall be effective for the period from December 3, 2018 through June 3, 2019 in accordance with Article XII, Paragraph E, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Beginning on December 3, 2018, Mrs. Andreasi will utilize 27 paid sick leave days, 2 personal days, and 1 family sick day. On March 8, 2019, Mrs. Andreasi shall commence six weeks of paid leave, pursuant to the New Jersey Family Leave Insurance Law, N.J.S.A. §43:21-26 et seq. Mrs. Andreasi’s unpaid leave days shall be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1992, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- 11. Move to approve, upon the recommendation of the Superintendent, the voluntary transfer of Megan Heslin, BME Teacher, to FAS Technology Teacher (K-8), effective February 28, 2019, or sooner (as needed).
- 12. Move to approve, upon the recommendation of the Superintendent, George Keseday as a volunteer coach for the girls’ 2019 softball team.
- 13. Move to amend the resignation date of Julie Lang, from November 16, 2018 to November 30, 2018, effective date.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Cistaro _____	Ms. Gassman _____
Mrs. Hegglin _____	Mr. Kramer _____	Mrs. McLaughlin _____
Mrs. Skellinger _____	Mr. Waters _____	

POLICY RESOLUTION 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to accept, upon the recommendation of the Superintendent, the below policies submitted for first reading:

Revise/Review

4144/4244	Workers’ Compensation
5141.21	Administering Medication
5141.21	Form – Emergency Administration of Naloxone for Drug Overdose

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
 Mrs. Heggin _____ Mr. Kramer _____ Mrs. McLaughlin _____
 Mrs. Skellinger _____ Mr. Waters _____

SUPERINTENDENT’S MONTHLY REPORTS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of October 2018:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	26
Kindergarten	67
1	67
2	41
3	64
4	45
BETTY MCELMON ELEMENTARY TOTAL	310
5	63
6	63
7	65
8	66
FRANK ANTONIDES SCHOOL TOTAL	257
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	574

2. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of October 2018:

School:	Betty McElmon Elementary	Frank Antonides School
Month:	October 2018	October 2018
Date/Time	1. 11TH @ 10:00 AM – 10:03 AM	1. 11TH @ 10:00 AM – 10:03 AM
	2. 18TH @ 1:00 PM – 1:08 PM	2. 18TH @ 1:00 PM – 1:08 PM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. EVACUATION DRILL – NON-FIRE	2. EVACUATION DRILL – NON-FIRE
Duration of Drill	1. 3 MINUTES 0 SECONDS	1. 3 MINUTES 0 SECONDS

	2. 8 MINUTES 0 SECONDS	2. 8 MINUTES 0 SECONDS
Weather Conditions	1. HUMID & LIGHT DRIZZLE	1. HUMID & LIGHT DRIZZLE
	2. SUNNY & COLD	2. SUNNY & COLD
Participants of Drill	1. Students of Grades Preschool through Grade 4, Teachers and Staff.	1. Students of Grades 5 through 8, Teachers & Staff.
	2. Students of Grades Preschool through Grade 4, Teachers and Staff.	2. Students of Grades 5 through 8, Teachers & Staff.
Brief Description of What Was Drilled	1. <u>Fire Drill.</u> The WLB Fire Department ran the drill for both schools, as part of Fire Prevention Week. All students and staff exited through the fire drill exits.	1. <u>Fire Drill.</u> The WLB Fire Department ran the drill for both schools, as part of Fire Prevention Week. All students and staff exited through the fire drill exits.
	2. <u>Evacuation Drill – Non-Fire</u> As directed by Mr. Erhardt and Dr. Fiorillo, all BME students were evacuated to the rear fields. Members of the WLB Police department participated in the drill, and de-briefed with Mr. Furlong, Mr. Erhardt, Dr. Fiorillo, Mr. Bernacchi, (FAS Security), Ramon Chaparro (BME Security), after the drill.	2. <u>Evacuation Drill – Non-Fire</u> As directed by Mr. Erhardt and Dr. Fiorillo, all FAS students were evacuated to the rear fields. Members of the WLB Police department participated in the drill, and de-briefed with Mr. Furlong, Mr. Erhardt, Dr. Fiorillo, Mr. Bernacchi, (FAS Security), Ramon Chaparro (BME Security), after the drill.

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of October 2018:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	6804	206	96.97%
Frank Antonides School	5624	194	96.55%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of October 2018:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	710	53.5	92.46	4	93.02
FAS	726	83	88.56	44	94.62

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Reports for the month of October 2018:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	0	0	0
Frank Antonides School	0	0	0
TOTALS	0	0	0

6. Move to approve upon the recommendation of the Superintendent, the School Nursing Services Plan for the 2018-2019 school year.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
 Mrs. Heggin _____ Mr. Kramer _____ Mrs. McLaughlin _____
 Mrs. Skellinger _____ Mr. Waters _____

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Lauren Gassman

Foundation

Meaghan Cavanaugh

PTA

Christine Skellinger

**Business Administrator/
Board Secretary**

Corey Lowell

Superintendent Comments

Thomas Farrell

PUBLIC COMMENTS: Anyone wishing to address the Board, please state your name and address.

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about:

MOTION TO OPEN EXECUTIVE SESSION

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
 Mrs. Heggin _____ Mr. Kramer _____ Mrs. McLaughlin _____
 Mrs. Skellinger _____ Mr. Waters _____

MOTION TO ADJOURN EXECUTIVE SESSION

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Cistaro _____ Ms. Gassman _____
Mrs. Hegglin _____ Mr. Kramer _____ Mrs. McLaughlin _____
Mrs. Skellinger _____ Mr. Waters _____

MOTION TO ADJOURN

Offered by: _____ **Seconded by:** _____

ROLL CALL

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