

**RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION**  
**Regular Public Meeting – Media Center 7:00 p.m.**  
**Tuesday, November 26, 2019**

**VISION**

*Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.*

**MISSION**

*Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.*

**CALL TO ORDER**

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

**PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance will be led by the following students:**  
*Brandon Chewning & Madison Peterson*

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_      Mrs. Gassman \_\_\_\_\_      Mr. Kramer \_\_\_\_\_  
Mrs. McLaughlin \_\_\_\_\_      Mr. Riley \_\_\_\_\_      Mrs. Scullion \_\_\_\_\_  
Mrs. Skellinger \_\_\_\_\_      Mr. Waters \_\_\_\_\_      Ms. Gassman \_\_\_\_\_

**STATEMENT TO THE PUBLIC**

*Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.*

**PRESENTATIONS:**

- October Students of the Month Presentation

**BME:**

Pre-K –	<b>Ava Hagerman</b>
Kindergarten –	<b>Brooklyn Cagliostro</b>
1 <sup>st</sup> Grade –	<b>Cole Speedy</b>
2 <sup>nd</sup> Grade –	<b>Nicholas Schleichert</b>
3 <sup>rd</sup> Grade –	<b>Tristan Adams</b>
4 <sup>th</sup> Grade –	<b>Aili Simonson</b>

**FAS:**

5 <sup>th</sup> Grade –	<b>Mary Hennelly</b>
6 <sup>th</sup> Grade –	<b>Finn Watson</b>
7 <sup>th</sup> Grade –	<b>Kyle Katz</b>
8 <sup>th</sup> Grade –	<b>Antonette Russo</b>

- Lanai Robbins & Megan Steel - Sensory Hallway
- Thomas Farrell - Recognition of 2019 outgoing Board of Education member:  
Patricia Bambach-McLaughlin

**STUDENT REPRESENTATIVE COMMENTS:**

**PUBLIC COMMENTS:**

Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

**APPROVAL OF MINUTES**

October 29, 2019 Regular Public Meeting

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**BUILDING AND GROUNDS RESOLUTIONS 1-3**

The West Long Branch Board of Education by means of a Consent Resolution accept various Resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the Ferris Antoon Gym by the WLB Recreation Commission for men’s recreational basketball games from January 2, 2020 through December 22, 2020 for the following days and times: (Certificate of Insurance on File).

Tuesdays and Thursdays      8:00 p.m. to 10:00 p.m.

2. Move to approve, upon the recommendation of the Superintendent, use of the Ferris Antoon and the Betty McElmon Gyms by the WLB Sports Association for Rec. and travel basketball practices and games from January 2, 2020 through March 31, 2020 for the following days and times: (Certificate of Insurance on File).

Monday - Friday (FAS & BME)	5:00 p.m. to 9:00 p.m.
Saturday (FAS)	8:00 a.m. to 5:00 p.m.
Sunday (FAS)	10:00 a.m. to 5:00 p.m.

3. Move to approve, upon the recommendation of the Superintendent, Friends and Family CPR from Hackensack Meridian for all students Grades 5-8, for the dates of December 11, 12, & 13, 2019.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**CURRICULUM AND INSTRUCTION RESOLUTIONS 1-4**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Regular Public Meeting November 26, 2019

<b>Date</b>	<b>Name</b>	<b>Workshop</b>	<b>Location</b>	<b>All Costs of Program</b>
January 22, 2020	Kristine McNicholas	Increased Motivation & Learning in your World Language Classroom	Freehold, NJ	\$279.00 (workshop) \$ 0.00 (travel) \$279.00 (total) (account #20-270-200-500-00-050)
January 30-31, 2020	Scott Marvel	Techspo 2020	Atlantic City, NJ	\$475.00 (workshop) \$113.21 (accommodations) \$141.85 (transportation & meals) \$730.06 (total) (\$365.03 account #20-270-200-500-00-050) (\$365.03 account #20-270-200-500-00-080) <b>Funded out of the ESEA grant</b>

3. Move to approve upon the recommendation of the Superintendent, for Student IDs #3259902979 and #1968481612, as per IEPs, to attend Monmouth County Career Center Pre-vocational Assessment in Freehold, NJ on the following dates: December 5, through December 16, 2019. Transportation to be provided by Shore Regional High School.
4. Move to approve upon the recommendation of the Superintendent, the filing of an amendment for the IDEA FY20 Basic Grant and IDEA FY 20 Preschool as follows:

IDEA Basic FY 2020	\$200,954.00
Carry Over Funds FY 2019	\$ 4,415.00
<b>Total</b>	<b>\$205,369.00 FY 20 IDEA Basic</b>

IDEA Preschool FY 2020	\$ 12,973.00
Carry Over Funds FY 2019	\$ 500.00
<b>Total</b>	<b>\$ 13,473.00 FY 20 IDEA Preschool</b>

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**FINANCE RESOLUTIONS 1-4**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for September 2019 and November 2019 be approved and

Bills & Claims Fund 10 & DCRP (Sept)	\$ 2,459.33
Bills & Claims Fund 10 (Nov)	\$ 388,902.66
Bills & Claims Fund 20 (Nov)	\$ 32,976.50
Bills & Claims Fund 30 (Nov)	\$ 4,398.00

**BE IT FURTHER RESOLVED**, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED**, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
  - September 30, 2019
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

**September (attached)**

- Monthly Budgetary Line Item Status Certification:

**BE IT RESOLVED**, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of September 30, 2019, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

3. **BE IT RESOLVED** that the Business Administrator be authorized to process invoices for December with Board ratification at the January meeting.
4. **RESOLVED** that the Business Administrator be authorized to execute a services agreement with OMNI, a third party administrator of 403(b) and 457(b) plans, at no cost to the district.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_ Mr. Kramer \_\_\_\_\_  
Mrs. McLaughlin \_\_\_\_\_ Mr. Riley \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_  
Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_ Ms. Gassman \_\_\_\_\_

**PERSONNEL RESOLUTIONS 1-5**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon:

1. Move to amend the Board’s resolution dated September 24, 2019 regarding the leave of absence of Alexandra Salvati, BME Teacher. Ms. Salvati’s leave of absence shall be for the period from April 29, 2019 through June 30, 2020, in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Ms. Salvati’s unpaid leave shall commence on September 23, 2019, following the date Ms. Salvati exhausted 10 paid sick leave days. Ms. Salvati’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the New Jersey Temporary Disability Benefit Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate. Ms. Salvati shall return to work on September 1, 2020, upon the expiration of her leave of absence.
  
2. Move to amend the Board’s resolution dated September 24, 2019 regarding the leave of absence of Leigh Nissley, BME Teacher. Ms. Nissley’s leave of absence shall be for the period from November 11, 2019 through May 4, 2020 in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Ms. Nissley shall utilize sick days from November 11, 2019 through the remainder of her pregnancy. Ms. Nissley shall utilize sick days for any additional time period during which her medical provider certifies she is sick, and then the remainder of her leave shall be unpaid. Ms. Nissley’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the New Jersey Temporary Disability Benefit Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
  
3. Move to approve, upon the recommendation of the Superintendent, the employment of the following employee for Co-Curricular Activity Compensation for the 2019-2020 school year, pending review of Criminal History and other applicable documents:

Girls’ Basketball	Blake Hamilton	\$3,855.00
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- 4. Move to accept, upon the recommendation of the Superintendent, the resignation of Michael Fiorillo, FAS Principal, effective January 20, 2020, with regrets.
- 5. Move to amend the typo of the girls' field hockey coach from Samantha O'Connell to Samantha O'Connor.

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**POLICY RESOLUTION 1**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for first reading:

**Revise/Review**

1330	Use of School Facilities
6151	Class Size

**Offered by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**SUPERINTENDENT'S MONTHLY REPORTS 1-6**

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of October 2019:

<b><i>ENROLLMENT DATA</i></b>	
Pre-Kindergarten	33
Kindergarten	61
1	65
2	66
3	40
4	63
<b>BETTY MCELMON ELEMENTARY TOTAL</b>	<b>328</b>
5	50
6	64
7	71
8	69
<b>FRANK ANTONIDES SCHOOL TOTAL</b>	<b>254</b>
<b>OUT OF DISTRICT STUDENTS</b>	<b>7</b>
<b>DISTRICT ENROLLMENT</b>	<b>589</b>

2. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of October 2019:

<b>School:</b>	<b>Betty McElmon Elementary</b>	<b>Frank Antonides School</b>
<b>Date</b>	<b>1. 10/3/2019</b>	<b>1. 10/3/2019</b>
	<b>2. 10/10/2019</b>	<b>2. 10/10/2019</b>
<b>Type of Drill</b>	<b>1. LOCK DOWN DRILL</b>	<b>1. LOCK DOWN DRILL</b>
	<b>2. FIRE DRILL</b>	<b>2. FIRE DRILL</b>

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of October 2019:

<b><u>STUDENT ATTENDANCE</u></b>	<b><u># OF DAYS POSSIBLE</u></b>	<b><u># OF DAYS ABSENT</u></b>	<b><u>PERCENT ATTENDANCE</u></b>
Betty McElmon Elementary	6818	230.5	96.62%
Frank Antonides School	5322	164	96.92%



4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of October 2019:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	645	79.5	87.6	42	94.2
FAS	693	46.5	93.2	21	96.3

5. Move to approve, upon the recommendation of the Superintendent, the following HIB Reports for the month of October 2019:

	<u>Reported Incidents</u>	<u>Confirmed Incidents</u>	<u>Unconfirmed Incidents</u>
Betty McElmon Elementary	0	0	0
Frank Antonides School	3	0	3
<b>TOTALS</b>	3	0	3

6. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2019-2020 pursuant to N.J.A.C. 6A:32-4.2.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh \_\_\_\_\_ Mrs. Gassman \_\_\_\_\_ Mr. Kramer \_\_\_\_\_  
 Mrs. McLaughlin \_\_\_\_\_ Mr. Riley \_\_\_\_\_ Mrs. Scullion \_\_\_\_\_  
 Mrs. Skellinger \_\_\_\_\_ Mr. Waters \_\_\_\_\_ Ms. Gassman \_\_\_\_\_

**DISCUSSION ITEMS:**

**NJSBA Legislative Delegate/ MCSBA** Lauren Gassman

**Foundation** Meaghan Cavanaugh

**PTA** Christine Skellinger

**Borough of West Long Branch Liaison** Mary Gassman

**Business Administrator/Board Secretary** Corey Lowell

**Superintendent Comments** Thomas Farrell

**PUBLIC COMMENTS:** Anyone wishing to address the Board, please state your name and address.

**EXECUTIVE SESSION**

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about:

**MOTION TO OPEN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**MOTION TO ADJOURN EXECUTIVE SESSION** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

**MOTION TO ADJOURN** Time: \_\_\_\_\_

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL**

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____