

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION

Regular Public Meeting – 7:00 p.m.

Betty McElmon Gymnasium

Tuesday, October 18, 2022

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by the following students:

Lucia Carbone & David Pringle

ROLL CALL

Mrs. Cavanaugh _____

Mrs. Gassman _____

Mr. Kramer _____

Mr. Pringle _____

Mrs. Scullion _____

Mrs. Skellinger _____

Mrs. Sisk _____

Mrs. Tabakman-Plancher _____

Mr. Waters _____

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- Recognition of WLB SPARTANS of the Month
- Standardized Assessment Presentation - Mrs. Lori Skibinski, Supervisor of Curriculum & Instruction

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda or non-agenda items, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF MINUTES

September 20, 2022 Regular Public Meeting

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

BUILDINGS AND GROUNDS RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the filing of an educational facilities waiver as per New Jersey Administrative Code 6A:26-6.4 through the New Jersey Department of Education for Betty McElmon Elementary School classroom B-24.
2. Move to approve, upon the recommendation of the Superintendent, the use of the FAS & BME Gymnasiums, District Cafeteria, and hallways by the WLB Foundation for ARTivity Fundraiser Night and Art show on March 31, 2023 from 6:00 p.m. to 9:00 p.m. and 2:20 p.m. for set-up and 9:30 p.m. for clean-up.
3. Move to approve, upon the recommendation of the Superintendent, the use of the District Cafeteria by the WLB Foundation for a family Bingo and ice cream social on January 27, 2023 from 5:00 p.m. to 9:00 p.m. and 3:00 p.m. for set-up.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Date	Name	Workshop	Location	All Costs of Program
November 8-9, 2022 December 13, 2022	Maureen Beck	Intervening for Literacy Success with Intermediate & Middle School Students, Grades 3-8	Virtual	\$519.00 (workshop) (account #20-270-200-500-00-50)
December 5, 2022	Angela Blasco	NJASL 2022 Annual Conference	Atlantic City, NJ	\$200.00 (workshop) <u>\$ 31.38</u> (mileage & tolls) \$231.38 (TOTAL) (account #20-270-200-500-00-50)

3. BE IT RESOLVED that the West Long Branch Board of Education agrees to serve preschool children from Allenhurst in the preschool expansion program, pending NJDOE approval of the Allenhurst application for Preschool Education Aid.
4. Move to retroactively approve, upon the recommendation of the Superintendent, a transportation jointure agreement with the Township of Ocean School District for Student ID# 5969246672, attending the Harbor School at a cost of \$23,190.00 from September 6, 2022 through June 21, 2023.
5. Move to approve, upon the recommendation of the Superintendent, the following staff member as an after school basic skills instruction program substitute, from November 28, 2022 through March 24, 2023 to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2022 -2023, at a rate of \$48.00 per hour, on as “as needed” basis.
(account #:20-231-100-101-01-050)

Lou Castagno

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

FINANCE RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for September 2022 and October 2022 be approved and

Stop Payment June (check #10644)	
(replacement check #10810)	\$ 2,110.00
DCRP Fund 10 (Sept)	\$ 574.53
Bills & Claims Fund 10 (Sept)	\$ 1,924.07
Bills & Claims Fund 10 (Oct)	\$437,874.55
Bills & Claims Fund 20 (Oct)	\$236,262.23

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:
 - Report of the Board Secretary /Treasurer Dated:
 - August 31, 2022
 - September 30, 2022
 - That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - August 2022 (attached)
 - September 2022 (attached)

- Monthly Budgetary Line Item Status Certification:

The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. Move to approve an agreement with the Shore Regional High School District to transport non-remote resident students of West Long Branch who attend the Betty McElmon Elementary School and Frank Antonides Middle School for the 2022-2023 school year at an annual cost of \$193,680 as follows:

BME Blue	\$18,000
BME Yellow	\$24,900
BME Green	\$23,620
BME Orange	\$18,000
BME Red	\$16,390
BME PK	\$24,000
FAS 01	\$17,350
FAS 03	\$16,710
FAS 05	\$18,000
FAS 07	\$16,710

4. RESOLVED that the Board approve the change order, credit of \$4,989.32 from Weatherproofing Technologies, Inc. for work from Roof D - two unused project supervision days.

Original contract: \$105,224.44
 Change order credit: \$ - 4,989.32
 New contract sum: \$100,235.12

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

PERSONNEL RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to approve, upon the recommendation of the Superintendent, the following substitute lunch aide(s) for the 2022-2023 school year at a per diem rate of \$29.25 as follows pending review of Criminal History and other applicable documents.

Rayanah Chaparro

Catherine Soya

- 2. Move to retroactively approve the extension, upon the recommendation of the Superintendent, of an unpaid leave of absence for employee #8001533 for the period from September 28, 2022 through on or about October 4, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. This leave will be counted against the employee’s entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.
- 3. Move to retroactively approve, upon the recommendation of the Superintendent, a leave of absence for employee #8001557 for the period from October 6, 2022 through, on or about October 21, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days (9) from October 6, 2022 through October 19, 2022. The employee’s unpaid leave of absence shall begin on October 20, 2022 through, on or about October 21, 2022. This leave will be counted against the employee’s entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.
- 4. Move to approve, upon the recommendation of the Superintendent, the following substitute clerk at an hourly rate of \$14.50 and substitute lunch aide at a per diem rate of \$29.25 for the 2022-2023 school year as follows pending review of Criminal History and other applicable documents:

Erin Henry

- 5. Move to extend, upon the recommendation of the Superintendent, a paid leave of absence for employee #8001320 for the period from October 31, 2022 through on or about December 2, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____

Mrs. Gassman _____

Mr. Kramer _____

Mr. Pringle _____

Mrs. Scullion _____

Mrs. Skellinger _____

Mrs. Sisk _____

Mrs. Tabakman-Plancher _____

Mr. Waters _____

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for second reading:

Revised
5131.1 Harassment, Intimidation, and Bullying

- 2. Move to accept, upon the recommendation of the Superintendent, the below Bylaws submitted for first reading:

Revised
0000 Series Bylaws of the West Long Branch Board of Education

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

SUPERINTENDENT’S MONTHLY REPORTS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Enrollment report for the month of September 2022:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	24
Kindergarten	56
1	65
2	57
3	56
4	62
BETTY MCELMON ELEMENTARY TOTAL	320
5	59

6	43
7	67
8	47
FRANK ANTONIDES SCHOOL TOTAL	216
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	543

2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of September 2022:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 13th 1:30 - 1:40 PM	1. 13th 1:30 - 1:40 PM
	2. 15th 10:05 - 10:15 AM	2. 15th 10:05 - 10:15 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	3. SECURITY DRILL - NON FIRE EVACUATION	3. SECURITY DRILL - NON FIRE EVACUATION

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of September 2022:

STUDENT ATTENDANCE	# OF DAYS POSSIBLE	# OF DAYS ABSENT	PERCENT ATTENDANCE
Betty McElmon Elementary	5742	283	95.07%
Frank Antonides School	3869	138	96.43%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of September 2022:

STAFF ATTENDANCE	TOTAL # OF DAYS	# OF DAYS ABSENT	%	LONG TERM LEAVE DAYS ABSENT	MINUS LONG TERM LEAVE %
BME	673	29	95.69	14	97.92
FAS	680	26.5	96.10	20	99.04

5. BE IT RESOLVED, that the Board of Education approve the submission of the 2021-2022 School Self-Assessment for Determining HIB Grades under the Anti-Bullying Bill of Rights Act (P.L.2010, c.122), and the associated Statement of Assurances.

- 6. Move to approve, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement for the 2022-2023 school year between the West Long Branch Board of Education and the West Long Branch Police Department with additions or changes to the agreement as discussed by the Regional Security Director and Police Chief on September 22, 2022.

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA	Mary Gassman
Foundation	Meaghan Cavanaugh
PTA	Christine Skellinger
Borough of West Long Branch Liaison	Mary Gassman
Business Administrator/Board Secretary	Corey Lowell
Superintendent Comments	Christina Egan

EXECUTIVE SESSION

In compliance with the "Sunshine Law" N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Student Matters**

MOTION TO OPEN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN

Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()