

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – 7:00 p.m.
Betty McElmon Elementary School Gymnasium
Tuesday, October 19, 2021

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mrs. Skellinger called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the following students:

Ryan Carasia and Olivia Girty

The Following Members of the Board of Education were Present

Mrs. Cavanaugh	Mrs. Gassman	Mr. Pringle
Mrs. Scullion	Mrs. Skellinger	Mrs. Sisk
Mrs. Tabakman-Plancher		Mr. Waters

The Following Members of the Board of Education were Absent

Mr. Kramer

Also on Attendance:

Christina Egan,	Superintendent
Corey Lowell,	School Business Administrator
Viola Lordi, Esq.,	Board Attorney

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- Spring 2021 Standardized Assessment Presentation (ACCESS for ELLs/DLM)
Mrs. Christina Egan, Superintendent of Schools

PUBLIC COMMENTS:

- A member of the public asked about the district stages of COVID protocols. He also asked about challenging state mandates.
- A member of the public spoke about the deterioration of student mental health.

APPROVAL OF MINUTES

September 28, 2021 Regular Public Meeting

Motion offered by Mr. Pringle and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

BUILDING AND GROUNDS RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED that the Board of Education approve the Comprehensive Maintenance Plan form for the 2021-2022 school year.
2. Move to approve, upon the recommendation of the Superintendent, use of the Frank Antonides School’s parking lot by the WLB PTA, for a “Trunk or Treat”, on October 30, 2021 from 3:00 p.m. to 4:30 p.m. with additional times listed:

Set-up	2:45 p.m. to 3:00 p.m.
Clean-up	4:30 p.m. to 4:45 p.m.

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Scullion was approved by a roll call vote of 8/0.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2022, at a rate of \$48.00 per hour, not to exceed the total program budget of \$25,000. (Account #: 20-231-100-101-01-050 BME / 20-231-100-101-01-050 FAS)

Joan Maiorella	Amanda Mazzella
Kelly Shine	Michelle Sperling
Karen Sandoz	Zoe Weiner
Felicia Tvrdik	Louis Castagno - substitute
Tracy Gironda	Meghan Turner - substitute

2. Move to retroactively approve, upon the recommendation of the Superintendent, Home Instruction for Student State ID #4035522912, as per physician. The student will be instructed at the rate of \$48.00 per hour, effective October 7, 2021 until further notice. Home instruction will be for 5 hours per week. Home Instructors will be Mrs. Beyers, Ms. Turner and Mrs. Siwiec.
3. Move to retroactively approve, upon the recommendation of the Superintendent, a transportation jointure agreement with the Township of Ocean School District for Student ID# 5969246672 attending the Harbor School at a cost of \$2,266.00 from July 6, 2021 through August 16, 2021.

Motion 1 offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 7/0/1 with Mrs. Cavanaugh abstaining.

Motion 2 offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

Motion 3 offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 7/0/1 with Mr. Pringle abstaining.

FINANCE RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

Regular Public Meeting Minutes October 19, 2021

1. BE IT RESOLVED, that the Bills and Claims List for September 2021 and October 2021 be approved and

Bills & Claims Fund 10 (Sept)	\$ 1,216.51
DCRP Fund 10 (Sept)	\$ 955.85
Bills & Claims Fund 10 (Oct)	\$382,409.82
Bills & Claims Fund 20 (Oct)	\$ 35,200.65

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - August 31, 2021
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - August 2021 (attached)
- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A16.10(c)(3), as of August 31, 2021, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. Move to approve an agreement with the Shore Regional High School District to transport non-remote resident students of West Long Branch who attend the Betty McElmon Elementary School, and Frank Antonides Middle School for the 2021-2022 school year at an annual cost of \$229,200 as follows:

BME BLUE	\$18,580
BME YELLOW	\$23,990
BME GREEN	\$23,350

BME ORANGE	\$17,940
BME PURPLE	\$23,070
BME RED	\$23,670
BME PK	\$23,670
FAS 01	\$17,300
FAS 03	\$23,350
FAS 05	\$17,620
FAS 07	\$16,660

Motion offered by Mrs. Gassman and seconded by Mrs. Scullion was approved by a roll call vote of 8/0.

PERSONNEL RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Upon the recommendation of the Superintendent, move to extend a leave of absence for employee #8001384 for the period from October 15, 2021 through October 29, 2021, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused personal days (3) from October 15, 2021 through October 19, 2021. The employee shall utilize accrued, unused sick days (8) from October 20, 2021 through October 29, 2021. This leave will be counted against the employee’s entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.
2. Upon the recommendation of the Superintendent, move to approve (1) the extension of the appointment of Dr. Frank Alfano, as Interim Principal of Frank Antonides School (“FAS”) commencing on October 15, 2021 and expiring on or around November 1, 2021, at a per diem rate of \$500 per day; and (2) the previously submitted Amendment to the Board’s employment agreement with Dr. Alfano consistent with the foregoing, and authorize the Board President, and the Business Administrator /Board Secretary as the attesting witness, to sign the aforementioned Amendment on the Board’s behalf.

3. Move to approve, upon the recommendation of the Superintendent, a leave of absence for employee #8001517 for the period from September 13, 2021 through, on or about October 25, 2021, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days (17) from September 13, 2021 through October 8, 2021. The employee’s unpaid leave of absence shall begin on October 12, 2021 through, on or about October 25, 2021. This leave will be counted against the employee’s entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.

4. Move to approve, upon the recommendation of the Superintendent, the employment of the following employees for Co-Curricular Activity Compensation for the 2021-2022 school year:

Boys’ Basketball	Paul Christopher III/ Richard Yelton	\$3,855 (split stipend)
------------------	---	----------------------------

Motion offered by Mrs. Scullion and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the below policies submitted for second reading:

- Adopt**
- 5141.10 Face Coverings
- 5141.11 Vaccinations and Testing

2. Move to approve, upon the recommendation of the Superintendent, the 2021-2022 Emergency Virtual/Remote Instructional Program Plan.

Motion offered by Mrs. Gassman and seconded by Mrs. Cavanaugh was approved by a roll call vote of 8/0.

SUPERINTENDENT’S MONTHLY REPORTS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

Regular Public Meeting Minutes October 19, 2021

1. Enrollment report for the month of September 2021:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	27
Kindergarten	66
1	58
2	59
3	58
4	59
BETTY MCELMON ELEMENTARY TOTAL	327
5	43
6	59
7	47
8	63
FRANK ANTONIDES SCHOOL TOTAL	212
OUT OF DISTRICT STUDENTS	7
DISTRICT ENROLLMENT	546

2. Move to approve, upon the recommendation of the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of September 2021:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 13th 1:45-1:51 PM	1. 13th 1:45-1:51 PM
	2. 15th 1:45-1:51 PM	2. 15th 1:45-1:51 PM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SCHOOL SECURITY DRILL-NON FIRE EVACUATION	2. SCHOOL SECURITY DRILL-NON FIRE EVACUATION

3. Move to approve, upon the recommendation of the Superintendent, the following Pupil Attendance Report for the month of September 2021:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	4843	163	96.63%
Frank Antonides School	3132	98	96.87%

4. Move to approve, upon the recommendation of the Superintendent, the following Staff Attendance Report for the month of September 2021:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	572	11	98.07	0	98.07
FAS	630	36.5	94.20	18	97.06

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Tabakman-Plancher was approved by a roll call vote of 8/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Mary Gassman

- **Conference is next week**
- **Delegate assembly November 20**

Foundation

Meaghan Cavanaugh

- **No report**

PTA

Christine Skellinger

- **Trunk or Treat is October 30**
- **Book Fair is next week**

Borough of West Long Branch Liaison

Mary Gassman

- **The Board discussed crossing guards**

Business Administrator/Board Secretary

Corey Lowell

- **No report**

Superintendent Comments

Christina Egan

- **The Board of Education was invited to the “Little Free Library” dedication on Thursday.**

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **to receive attorney advice regarding a personnel matter.**

Mr. Waters left the meeting at 8:43 p.m.

Regular Public Meeting Minutes October 19, 2021

MOTION TO OPEN EXECUTIVE SESSION

Motion offered by Mr. Pringle and seconded by Mrs. Scullion was approved by a voice vote of 7/0 at 8:43 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION

Motion offered by Mr. Pringle and seconded by Mrs. Tabakman-Plancher was approved by a voice vote of 7/0 at 9:01 p.m.

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a voice vote of 7/0 at 9:01 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary