

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION

Regular Public Meeting – 7:00 p.m.

Betty McElmon Gymnasium

Tuesday, September 20, 2022

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by the following students:

Andrew Mack & Emilia Panduri

ROLL CALL

Mrs. Cavanaugh _____

Mrs. Gassman _____

Mr. Kramer _____

Mr. Pringle _____

Mrs. Scullion _____

Mrs. Skellinger _____

Mrs. Sisk _____

Mrs. Tabakman-Plancher _____

Mr. Waters _____

STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda or non-agenda items, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF MINUTES

July 26, 2022 Executive Session
August 23, 2022 Retreat Meeting
August 23, 2022 Regular Public Meeting
August 23, 2022 Executive Session

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

BUILDINGS AND GROUNDS RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School District’s Media Center by the WLB PTA, for the Scholastic Book Fair, October 20, 2022 through October 28, 2022 from 8:30 a.m. to 2:30 p.m. and additional times for the following dates:
 - October 21st 2:30 p.m. – 4:00 p.m. Set-Up
 - October 26th 5:00 p.m. – 7:30 p.m.

2. Move to approve, upon the recommendation of the Superintendent, use of the Frank Antonides School’s parking lot by the WLB PTA, for a “Trunk or Treat,” on October 22, 2022 from 1:00 p.m. to 4:00 p.m. Times include set-up and clean-up.

3. Move to approve, upon the recommendation of the Superintendent, the use of the FAS Gymnasium by the WLB Recreation Commission for men’s recreational basketball games, Tuesdays and Thursdays from September 22, 2022 to June 22, 2022 from 8:00 p.m. to 10:00 p.m. (Certificate of Insurance on File).

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-8

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve the following WLB District Goals for 2022-2023 (from Strategic Plan):

Learner Success:

The West Long Branch School District will increase and ensure learner success by equipping students with necessary skills for the next level of secondary education and to be productive members of society.

Facilities and Finance:

The West Long Branch School District will responsibly leverage financial and facility-based resources to reimagine learning spaces in order to equip students with the necessary skills to be productive citizens in the modern world.

District Climate and Culture:

The West Long Branch School District will foster a positive district culture and climate among students and staff to increase a sense of belonging and engagement within a supportive environment.

Community Outreach and Engagement/Communication:

The West Long Branch School District will grow and promote a more inclusive, well-connected school community to enhance the student experience.

2. Move to retroactively approve, upon the recommendation of the Superintendent, as per The McKinney Vento Law, for Student ID # 7263282761 to be transported by MOESC to the Frank Antonides School effective September 6, 2022 until further notice at the lowest bid rate of \$146.12 per diem.
3. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Date	Name	Workshop	Location	All Costs of Program
October 20, 2022	Kelly Shine	Teaching Matters Conference	Plainsboro, NJ	\$179.00 (workshop) (account #20-270-200-500-00-50)

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- 4. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
- 5. Move to approve, upon the recommendation of the Superintendent, for LD Educational Services LLC, to provide Learning Disabilities Teacher-Consultant services as needed, effective October 3, 2022 through December 23, 2022, not to exceed \$24,300.
- 6. Move to approve, upon the recommendation of the Superintendent, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2022 -2023, at a rate of \$48.00 per hour, not to exceed the total program budget of \$41,470. (Account #:20-231-100-101-01-050).

Kerri-Ann Byham	Karen Sandoz
Michelle Sperling	Kelly Shine
Zoie Weiner	Kristy Sinkhorn
Maureen Beck	Meghan Turner
Kathleen Beyers	Felicia Tvrdik
Joan Maiorella	Tracy Gironda

- 7. Move to approve, upon the recommendation of the Superintendent, the disposal of the following outdated textbooks/consumables as per the attached Appendix 1.
- 8. Move to approve, upon the recommendation of the Superintendent, revised curriculum documents for the 2022-2023 school year as follows:

K-4 Computer Science and Design Thinking
Robotics 1
Robotics 2

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

FINANCE RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

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1. BE IT RESOLVED, that the Bills and Claims List for August 2022 and September 2022 be approved and

Bills & Claims Fund 10 (August)	\$197,653.06
Bills & Claims Fund 10 (September)	\$542,018.05
Bills & Claims Fund 20 (September)	\$ 24,520.04

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - July 31, 2022
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:
 - July 2022 (attached)
- Monthly Budgetary Line Item Status Certification:

The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

PERSONNEL RESOLUTIONS 1-11

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to retroactively approve, upon the recommendation of the Superintendent, the salary adjustment for Kelly Shine, from MA Step G (\$63,655 – FY 2022-2023) to MA+30 Step G (\$66,955 – FY 2022-2023), effective September 1, 2022, as per contract.
2. Move to approve, upon the recommendation of the Superintendent, Al Roma as a volunteer coach for the boys' 2022 soccer team.
3. Move to accept, upon the recommendation of the Superintendent, the resignation of Catherine Soya, lunch monitor, effective September 1, 2022.
4. Move to extend, upon the recommendation of the Superintendent, a paid leave of absence for employee #8001320 for the period from September 21, 2022 through on or about October 31, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. The employee shall utilize accrued, unused sick days.
5. Move to retroactively approve, upon the recommendation of the Superintendent, an unpaid leave of absence for employee #8001533 for the period from September 13, 2022 through on or about September 28, 2022, in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. This leave will be counted against the employee's entitlement to leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.
6. Move to approve, upon the recommendation of the Superintendent, the employment of Nancy Bronner, as a BME Full Time Preschool Aide, from October 3, 2022 through June 22, 2023 at the salary of \$21,939.00, single health benefits, pending review of Criminal History and other applicable documents.
7. Move to approve, upon the recommendation of the Superintendent, the employment of Eileen Hennelly as a BME Part Time Shared Personal Aide as per the IEP, from September 29, 2022 through June 22, 2023 at the salary of \$16,015.00, no health benefits, pending review of Criminal History and other applicable documents.

8. Move to amend, upon the recommendation of the Superintendent, the following personnel classifications for the **2022-2023** school year with rates of pay:

Drach, Jennifer	Aide - Shared Personal (FT)	\$21,939
Johnson, Theresa	Aide - Shared Personal (PT)	\$14,930
Shutman, Nicole	Aide - Shared Personal (PT)	\$14,930
Steel, Linda	Aide - Shared Personal (PT)	\$12,215

9. BE IT RESOLVED, that upon the recommendation of the Superintendent, the West Long Branch Board of Education approves a leave of absence for Employee #8001442 from November 14, 2022 through December 19, 2022 using 22 sick days, 1 personal day, and 1 family illness day with health benefits, and unpaid NJFLA/FMLA leave from December 20, 2022 through March 17, 2023 with health benefits, subject to employee contribution, with an anticipated return date of March 20, 2023.
10. Move to approve, upon the recommendation of the Superintendent, the following lunch aide(s) for the 2022-2023 school year at a per diem rate of \$38.50 as follows pending review of Criminal History and other applicable documents.

Katie Keeshen

11. Move to approve, upon the recommendation of the Superintendent, the employment of Jennifer Alberici as a Special Education Teacher, from November 21, 2022 or sooner through June 30, 2023 at the salary of \$68,655, BA Step J pending review of Criminal History and other applicable documents.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
 Mr. Pringle _____ Mrs. Scullion _____ Mrs. Skellinger _____
 Mrs. Sisk _____ Mrs. Tabakman-Plancher _____ Mr. Waters _____

POLICY RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the West Long Branch Board of Education give the Superintendent authority to hire essential personnel, retroactively, until October 18, 2022.

2. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for first reading:

Revise

5131.1

Harassment, Intimidation, and Bullying

3. Move to approve, upon the recommendation of the Superintendent, the 2022-2023 Emergency Virtual/Remote Instructional Program Plan.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____

Mrs. Gassman _____

Mr. Kramer _____

Mr. Pringle _____

Mrs. Scullion _____

Mrs. Skellinger _____

Mrs. Sisk _____

Mrs. Tabakman-Plancher _____

Mr. Waters _____

SUPERINTENDENT’S MONTHLY REPORTS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2022-2023 pursuant to N.J.A.C. 6A:32-4.2.
2. Move to approve, upon the recommendation of the Superintendent, the School Nursing Services Plan for the 2022-2023 school year.
3. Move to accept, upon the recommendation of the Superintendent, the following SSDS (Student Safety Data System) for Report Period 2 (January 1, 2022 through June 30, 2022):

	<u>Total Reported Incidents</u>	<u>Total Confirmed Incidents</u>
Betty McElmon Elementary	2	0
Frank Antonides School	7	4
TOTALS	9	4

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mr. Pringle _____	Mrs. Scullion _____	Mrs. Skellinger _____
Mrs. Sisk _____	Mrs. Tabakman-Plancher _____	Mr. Waters _____

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA **Mary Gassman**

Foundation **Meaghan Cavanaugh**

PTA **Christine Skellinger**

Borough of West Long Branch Liaison **Mary Gassman**

Business Administrator/Board Secretary **Corey Lowell**

Superintendent Comments **Christina Egan**

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about:

MOTION TO OPEN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN EXECUTIVE SESSION Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()

MOTION TO ADJOURN Time: _____

Offered by: _____ Seconded by: _____

All in favor? AYES: () NOES: () ABSTENTIONS: ()