

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting – Media Center 7:00 p.m.
Tuesday, September 24, 2019

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by the following students:
Reagan Cagliostro & Callum Spurrier

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATIONS:

- June Students of the Month Presentation

BME:

Pre-K – Brigid Hennelly
 Kindergarten – Nicholas Vincek
 1st Grade – Lucas Vincek
 2nd Grade – Hayden De Rosa
 3rd Grade – Yasmin Lima
 4th Grade – Mary Hennelly

PUBLIC COMMENTS:

Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

APPROVAL OF MINUTES

August 27, 2019 Regular Public Meeting

Offered by: _____ Seconded by: _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
 Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
 Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

BUILDING AND GROUNDS RESOLUTIONS 1-7

The West Long Branch Board of Education by means of a Consent Resolution accept various Resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed Resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School’s Media Center by the West Long Branch PTA, for monthly meetings on Mondays from 7:00 p.m. to 8:30 p.m. (*unless noted) and front doors to FAS, BME & the Media Center be opened at 6:30 p.m. for the following dates:

September 23, 2019 (retroactively)(*3:15 p.m.)	February 10, 2020
October 28, 2019	March 30, 2020
November 4, 2019	May 11, 2020
January 13, 2020	

2. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School’s Cafeteria by the WLB PTA, for the BME Halloween Dance on October 25, 2019, from 6:00 p.m. to 9:00 p.m.

3. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School’s Media Center by the WLB PTA, for the Scholastic Book Fair, October 28, 2019 through November 1, 2019 from 8:30 a.m. to 3:00 p.m. and additional times for the following dates:

October 24th 3:05 p.m. – 5:00 p.m. Set-Up
 October 30th 6:00 p.m. – 8:30 p.m.

4. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School’s Cafeteria by the WLB PTA, for the Mother/Special Person & Son and Father/Special Person & Daughter Sweetheart Dances, from 6:00 p.m. to 9:00 p.m., for the following dates:

Mother/Special Person & Son Sweetheart Dance	February 7, 2020
Father/Special Person & Daughter Sweetheart Dance	February 21, 2020

5. Move to approve, upon the recommendation of the Superintendent, use of the West Long Branch School’s Media Center by the WLB PTA, for the Holiday Shoppers Event, December 2, 2019 through December 6, 2019 from 8:30 am to 3:30 pm.
6. Move to approve, upon the recommendation of the Superintendent, use of a BME Classroom TBD by the Girl Scout Brownie Troop #60207, Troop Leader Meghan Pringle, Thursdays from 3:05 p.m. to 4:30 p.m. (*unless noted) for the following dates: (Certificate of Insurance on File).

October 1, 2019	March 5, 2020
November 6, 2019*	April 2, 2020
December 2, 2019	May 7, 2020
January 2, 2020	June 4, 2020
February 6, 2020	

7. Move to approve, upon the recommendation of the Superintendent, use of the Ferris Antoon Gymnasium by the WLB 8th Grade Class of 2020, for a class fundraiser, October 4, 2019, from 3:00 p.m. to 6:00 p.m. and a set-up time from 2:30 p.m. to 3:00 p.m.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-12

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the following class trip(s)/academic event(s) as per attached Appendix A.
2. Move to approve, upon the recommendation of the Superintendent, the attendance at the workshop(s) listed below with associated program costs for the employee(s) referenced below:

Date	Name	Workshop	Location	All Costs of Program
October 17 & 18, 2019	Michael Fiorillo	NJPSA Fall Conference	Long Branch, NJ	\$320.00 (workshop) (account #20-270-200-500-00-050)
October 18, 2019	Megan Ricker	NJ Association for the Education of Young Children Annual Conference	Somerset, NJ	\$175.00 (workshop) (account #20-270-200-500-00-080)
October 18, 2019	Shannon Healy	NJ Association for the Education of Young Children Annual Conference	Somerset, NJ	\$245.00 (workshop) (account #20-270-200-500-00-080)
October 25, 2019	Nicole Curran	Rutgers Reading & Writing Conference	New Brunswick, NJ	\$180.00 (workshop) \$ 18.69 (travel) \$198.69 (total) (account #20-270-200-500-00-080)
December 9 & 10, 2019	Angel Somers	Annual NJ Association of School Librarians Conference	East Brunswick, NJ	\$240.00 (workshop) \$ 41.58 (travel) \$281.58 (total) (\$140.79 on account #20-270-200-500-00-050) (\$140.79 on account #20-270-200-500-00-080)

3. Move to approve, upon the recommendation of the Superintendent, that Student ID #5429711613 as per IEP, to attend a Language/Social Skills program time per week at Speech Start, Rumson, NJ at \$62.50 per session effective September 12, 2019 through June 18, 2020. Transportation to be provided by Shore Regional Transportation at a TBD rate.
4. Move to approve, upon the recommendation of the Superintendent, for Student ID #4338146477, as per the IEP, to attend Rising Tree Tops, Oakhurst, NJ for a Social Skills Program two times per week at \$13.50 per session from September 17, 2019 to June 19, 2020. Transportation will be provided by MOESC at the lowest bid rate.
5. Move to approve, upon the recommendation of the Superintendent, Alyssa Lyons, Georgian Court University graduate student, to participate in a non-paid School Psychology Program Internship with Roger Gilbert, effective September 25, 2019 to June 23, 2020, pending the review of Criminal History and other applicable documents.

6. Move to approve, Superintendent, Mr. Thomas Farrell to mentor Justin Clymer for Monmouth University Masters in an Administrative Executive Leadership practicum for the 2019-2020 school year.
7. Move to approve, upon the recommendation of the Superintendent, Juliana Illiano, Monmouth University graduate student, to participate in a non-paid Special Education Certification Program in a Co-teaching classroom of Alexandra Faccione and Andrew Gulya, effective September 2019 to December 2020, for a total of 10 hours.
8. **BE IT RESOLVED**, that the Board of Education approves the acceptance of the 2018-2019 Elementary and Secondary Education Act (ESEA) grant carryover and submission of the application amendment to the New Jersey Department of Education as follows:

Title I Part A - \$8,648.62 in carryover (with the public portion to fund additional instructional supplies)

Title II Part A - \$7,160.27 in carryover (with the public portion to fund additional professional development)

Title IV Part A - \$3,729.50 in carryover (with the public portion to fund additional instructional supplies)

9. Move to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2020, at a rate of \$48.00 per hour, not to exceed the total program budget of \$51,232 for salaries and related FICA:

Louis Castagno
Tracy Girona
Joan Maiorella
Amanda Mazzella
Lanai Robbins

Karen Sandoz
Kelly Shine
Angel Somers
Felicia Tvrdik
Denise Yonezuka

10. Move to approve, upon the recommendation of the Superintendent, for Child Study Team Services LLC, an approved NJDOE agency to provide Child Study Team services as needed effective September 25, 2019 until January 31, 2020 not to exceed \$34,000.
11. Move to approve, upon the recommendation of the Superintendent, the approval of a bus aide on the identified district bus run as per the IEP for Student ID #5941563303 for the 2019-2020 school year.
12. **WHEREAS**, the West Long Branch Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

WHEREAS, the West Long Branch Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE, BE IT RESLOVED, that The West Long Branch Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT, *Dr. Michael Fiorillo, Principal* to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE, that *Dr. Michael Fiorillo, Principal* will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

FINANCE RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **BE IT RESOLVED**, that the Bills and Claims List for August 2019 and September 2019 be approved and

Bills & Claims Fund 10 (Aug)	\$ 2,568.22
Bills & Claims Fund 10 (Sept)	\$330,468.30
Bills & Claims Fund 20 (Sept)	\$ 99,815.24

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. **BE IT RESOLVED**, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:
 - July 31, 2019
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

July (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of July 31, 2019, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

3. Move to approve an agreement with the Shore Regional High School District to transport non-remote resident students of West Long Branch who attend the Betty McElmon Elementary School, Frank Antonides Middle School, Bet Yaakov, and St. Jerome School for the 2019-2020 school year at an annual cost of \$252,420 as follows:

BME PK AM	\$22,020
BME PK PM	\$21,500
BME 01	\$17,010
BME 03	\$15,400
BME 04	\$21,500
BME 05	\$15,080
BME 06	\$21,180
BME 07	\$21,820
FAS 01	\$16,370
FAS 03	\$21,820
FAS 05	\$15,080
FAS 06	\$14,120
FAS 07	\$14,120
STJ	\$0
BYK	\$15,400

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

PERSONNEL RESOLUTIONS 1-3

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon:

1. Move to approve, upon the recommendation of the Superintendent, the employment of Janet Kaden, as an FAS Special Education Shared Aide as per the IEP, from September 25, 2019, through June 30, 2020 at the salary of \$20,000 (pro-rated) with single benefits pending review of Criminal History and other applicable documents.
2. Move to accept, upon the recommendation of the Superintendent, the resignation of Jenna Lopez, FAS Teacher, effective November 1, 2019, or sooner, with regrets.
3. Move to amend the Board’s resolution dated March 19, 2019 regarding the leave of absence of Alexandra Salvati, BME Teacher, to read as follows: Ms. Salvati’s leave of absence shall be for the period from April 29, 2019 through November 27, 2019, in accordance with Article XII, Paragraphs E and F, of the collective negotiations agreement between the Board and the West Long Branch Education Association. Ms. Salvati’s unpaid leave shall commence on September 23, 2019, following the date Ms. Salvati has exhausted 10 paid sick leave days. Ms. Salvati’s unpaid leave days will be counted against her entitlement to unpaid leave pursuant to the New Jersey Temporary Disability Benefit Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon

- 1. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for second reading:

Revise/Review

- 5141.4 Missing, Abused, and Neglected Children (Policy)
- 5141.4 Missing, Abused, and Neglected Children (Regulation)
- 6163.3 Live Animals in the Classroom

- 2. Move to accept, upon the recommendation of the Superintendent, the below policy submitted for first reading:

Revise/Review

- 1330 Use of School Facilities

Offered by: _____ **Seconded by:** _____

ROLL CALL

- Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
- Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
- Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

SUPERINTENDENT’S MONTHLY REPORT 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

- 1. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2019-2020 pursuant to N.J.A.C. 6A:32-4.2.

Offered by: _____ **Seconded by:** _____

ROLL CALL

- Mrs. Cavanaugh _____ Mrs. Gassman _____ Mr. Kramer _____
- Mrs. McLaughlin _____ Mr. Riley _____ Mrs. Scullion _____
- Mrs. Skellinger _____ Mr. Waters _____ Ms. Gassman _____

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA **Lauren Gassman**

Foundation **Meaghan Cavanaugh**

PTA **Christine Skellinger**

Borough of West Long Branch Liaison **Mary Gassman**

Business Administrator/Board Secretary **Corey Lowell**

Superintendent Comments

Thomas Farrell

PUBLIC COMMENTS: Anyone wishing to address the Board, please state your name and address.

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about:

MOTION TO OPEN EXECUTIVE SESSION **Time:** _____

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

MOTION TO ADJOURN EXECUTIVE SESSION **Time:** _____

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____

MOTION TO ADJOURN **Time:** _____

Offered by: _____ **Seconded by:** _____

ROLL CALL

Mrs. Cavanaugh _____	Mrs. Gassman _____	Mr. Kramer _____
Mrs. McLaughlin _____	Mr. Riley _____	Mrs. Scullion _____
Mrs. Skellinger _____	Mr. Waters _____	Ms. Gassman _____