



WEST LONG BRANCH PUBLIC SCHOOL DISTRICT

OFFICE OF THE PRINCIPAL

FRANK ANTONIDES SCHOOL

135 Locust Avenue West Long Branch, New Jersey 07764

PHONE: 732-222-5900 FAX: 732-222-8154

MRS. CHRISTINA EGAN
Superintendent of Schools

MRS. ALLYSON WINTER
FAS Principal

REQUEST FOR PUPIL RECORDS

DATE _____

PUPIL'S NAME _____

GRADE _____ BIRTH DATE _____

TO: _____

PHONE: _____ FAX: _____

Please forward all Mandated and Permitted Pupil Records, including any Special Services/CST records if applicable, for the above named pupil who is presently enrolled in the West Long Branch Public Schools and whose family resides at:

Please notify his/her family that these records have been forwarded to our district. This request is in compliance with New Jersey Administrative Code Title 6:3 - 2.5.

Your immediate attention regarding this request will be greatly appreciated.

Very truly yours,

Mrs. Allyson Winter

Mrs. Allyson Winter

Principal

PLEASE SEND THE RECORDS TO THE FOLLOWING ADDRESS:

CAROLINE TALLARICO, SECRETARY TO THE PRINCIPAL
FRANK ANTONIDES SCHOOL
135 LOCUST AVENUE, WEST LONG BRANCH, NJ 07764

AUTHORIZATION TO RELEASE PUPIL'S RECORDS

I HAVE ENROLLED MY CHILD, _____, IN THE WEST LONG BRANCH PUBLIC SCHOOLS DISTRICT, AND HEREBY AUTHORIZE YOU TO RELEASE ALL MANDATED AND PERMITTED PUPIL RECORDS TO THIS SCHOOL DISTRICT.

DATE _____ SIGNATURE OF PARENT/GUARDIAN _____