

## Complaint of Harassment

Complaint #: \_\_\_\_\_ Date \_\_\_\_\_

Name and relationship to the alleged victim : \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Alleged victim of harassment: \_\_\_\_\_ Student or Staff \_\_\_\_\_

1. Protected class and/or category identified in alleged harassment:

- Sexual harassment
- Race
- Color
- Creed
- Religion
- National Origin
- Gender
- Age
- Disability
- Marital status
- Sexual orientation
- Other individual differences

2. When and where did the incident(s) occur?

Date(s): \_\_\_\_\_ Time(s): \_\_\_\_\_ Location(s): \_\_\_\_\_

3. Who is/are the alleged offender(s)? \_\_\_\_\_

4. What occurred? (Include as many details as possible and attach additional pages if needed.)

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5. Were there any witnesses to the incident?

- Yes
- No

If yes, list all witnesses \_\_\_\_\_

6. How did you respond to the alleged harassment? \_\_\_\_\_

7. List previous attempts to stop the harassment (if any):

8. Are you concerned about this alleged harassment continuing?

- Yes
- No

9. Has anyone contacted law enforcement about this incident?

- Yes
- No

Signature: \_\_\_\_\_

Witness signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness name (please Print): \_\_\_\_\_

Witness address: \_\_\_\_\_