



WEST LONG BRANCH PUBLIC SCHOOLS

Administrative Offices

Frank R. Alfano, Ed.D.
Interim Superintendent of Schools

Corey Lowell SFO
School Business Administrator

Dear Parent or Guardian:

As you are aware, the West Long Branch School District has implemented during the first two months of the school year, a full in-person abbreviated schedule, which has run Monday through Friday of each week.

Again, each building's school day runs as follows:

- Betty Elementary McElmon School will begin at 8:35 am and end at 12:48 pm. (Pre-K times will differ)
- Frank Antonides School will begin at 7:45 am and end at 12:10 pm.

With that being said, parents/guardians have the option for THE SECOND MARKING PERIOD of selecting in-person learning or remote learning for their child/children. In order for each school to prepare for the implementation of the in-person learning model, as well as the remote learning model, it is imperative that we have an accurate count for the START OF THE SECOND MARKING PERIOD.

As such, if you intend to opt for the remote learning model, please keep in mind that you will have to adhere to the following:

- Parents/guardians who select the remote learning model for the SECOND MARKING PERIOD will be required to have their child/children remain in remote learning for all of marking period TWO, with the option of continuing in remote learning for subsequent marking periods.
- If a parent/guardian would like to have their child/children attend in-person learning after opting for remote learning for the SECOND MARKING PERIOD, they will have to apply for readmission into the in-person program 21 days prior to the next (3rd) marking period, so that the school can prepare the classroom for additional students if possible.

To better guide your decision, below you will find the marking period dates this school year.

- MP 1- Monday, September 8, 2020 -- Tuesday, November 10, 2020
- MP 2- Wednesday, November 11, 2020 – Tuesday, January 26, 2021
- MP 3- Wednesday, January 27, 2021 – Thursday, April 8, 2021
- MP 4- Friday, April 9, 2021 – Friday, June 11, 2021

If you are electing to have your child/children participate in remote learning FOR THE SECOND MARKING PERIOD starting Wednesday, November 11th (for a minimum of marking period two), please complete the form below labeled **"Opt-Out"** and return it to the building Principal via email by Wednesday, October 21st. You must complete this form even if your child/children have been on remote for the first marking period.

If you are electing to move/transfer your child/children from remote learning to in-person you must complete the form below labeled **"Transfer to In-Person"** and return it to the building Principal via email by Wednesday, October 21st.

Please note, if your child/children were enrolled in the in-person program during the first marking period there is nothing you need to do if you intend on keeping them as part of the in-person program.

If you have any questions, please contact the building Principal. Please stay safe!

Sincerely,

Frank Alfano

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Interim Superintendent of Schools



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OPT-OUT FORM REMOTE LEARNING

PLEASE RETURN this form to the building Principal via email (jerhardt@wlbschools.com and awinter@wlbschools.com) by Wednesday, October 21st, 2020. If you have any questions, please contact your Principal.

Student(s) Name Applying for Full-Remote Learning

Grade(s)

I, _____, am **opting**
to have my child/children participate in remote learning.

Parent/Guardian Signature

Date



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TRANSFER TO IN-PERSON LEARNING

PLEASE RETURN this form to the building Principal via email (jerhardt@wlbschools.com and awinter@wlbschools.com) by Wednesday, October 21st, 2020. If you have any questions, please contact your Principal.

Student(s) Name Returning to In-Person Learning

Grade(s)

I, _____, am
transferring my child/children from remote learning to in-person.

Parent/Guardian Signature

Date