



## WEST LONG BRANCH PUBLIC SCHOOL DISTRICT

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Betty McElmon Elementary ♦ 20 Parker Road ♦ West Long Branch, NJ 07764  
Phone: (732) 222-5900 ♦ Fax: (732) 483-0845

June 20, 2022

Dear Parent/Guardian,

I am pleased to inform you that Betty McElmon Elementary School will be sharing report cards for the fourth marking period electronically via the Realtime parent portal. The report cards will be ready to view on Wednesday, June 22, 2022. To access the Realtime parent portal, please follow these directions:

- ✓ Go to <https://www.wlbschools.com/Domain/127>
- ✓ Under Site Links, select **Parent Portal**
- ✓ Enter your username and password
- ✓ Under Menu, select **Grades**
- ✓ A version of the report card will display
- ✓ Change the drop down menu to **MP 4**
- ✓ Select the **View Report Card** tab

If you experience difficulty accessing the Realtime Parent Portal to view the fourth marking period report card, please contact the BME main office at (732) 222-5900, Extension 1251. Thank you for your cooperation and support of Betty McElmon Elementary School.

Sincerely yours,

*James J. Erhardt*

James J. Erhardt  
BME Principal